

Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program
Solano County Funding Submittal
Statement of Congressional Districts
OVW-2012-2133
CFDA 16.590

Congressional Districts affiliated with Solano County include:

CA03, CA07 and CA10

Solano Family Justice Center
Office On Violence Against Women
Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program
Memorandum Of Understanding

Introduction:

WHEREAS, the County of Solano, through its Office of Family Violence Prevention and in collaboration and coordination with eighteen (18) county and city agencies, community partners, and victim service providers, has entered into a Memorandum of Understanding (MOU) for the Office On Violence Against Women's Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program in order to create and implement the Solano Family Justice Center (SFJC); and

WHEREAS, the Solano County Board of Supervisors recognizes that it is essential for the criminal justice system to hold offenders accountable for their actions, and to provide comprehensive and integrated services to victims of domestic violence¹ in order to ensure their safety. The Board of Supervisors approved the initial Solano Family Justice Center Feasibility Study and authorized a comprehensive, intensive strategic planning process in order to establish the Solano Family Justice Center. The Board of Supervisors has formed the Solano Family Justice Center Facilities Ad Hoc Committee to identify and secure a permanent site location for the Center. The committee is co-chaired by two members of the Board of Supervisors and is further comprised of County staff and community leaders; and

WHEREAS, as the result of the initial funding award under the Office On Violence Against Women's Community Defined Solutions to Violence Against Women Program, Solano County was successful in completing the Solano Family Justice Center strategic implementation plan, in co-locating the initial service providers including LIFT3 Support Group and Shelter Services agency, the Solano County Family Violence Intervention Team, the Office of Family Violence Prevention, a Deputy District Attorney, and the District Attorney's Crime Victims' Assistance Program, and in identifying temporary space to house the Solano Family Justice Center; and,

WHEREAS, to guarantee the delivery of an integrated and comprehensive victim services program and ensure continued offender accountability, the County of Solano will implement the Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program with the following collaborative community partners: City of Vacaville Police Department, LIFT3 Shelter Agency, Child Haven, Solano Partnership Against Violence (SPAV), Youth and Family Services, Kaiser Permanente, First 5 Solano, Children's Network, St. Stephen Church, United Way of the Bay Area, and Legal Services of Northern California; and

WHEREAS, the County of Solano will further enhance integration of victim services with the following County agencies: District Attorney, Sheriff's Department, Department of Health and Social Services, the Department of Probation, the Office of Family Violence Prevention, and the Superior Court of California, County of Solano; and

WHEREAS, all of the above listed agencies have come together to create this application in an effort to provide, strengthen and enhance co-located, integrated, and comprehensive services at

¹ The term "domestic violence" will be utilized throughout this MOU to refer to domestic violence, sexual assault, dating violence, and stalking.

the newly established Solano Family Justice Center, which is located within the City of Fairfield in Solano County. While each organization will retain their individual autonomy in decisions related to personnel, budgeting, etc., each contributes their unique resources to form a powerful collaborative thus creating better outcomes for domestic violence victims; and

WHEREAS, all of the partners listed above have agreed to enter into a collaborative agreement wherein the County of Solano, Office of Family Violence Prevention is the lead administering agency and the above listed agencies have agreed to partner in this application; and

WHEREAS, this grant proposal was developed with input from all collaborative partners as to the overall project design, program budget, and scope of partner services, building upon the initial in-depth feasibility study conducted by partners, subsequent intensive strategic planning work, and continued partnership and co-located service provider meetings; and

WHEREAS, collaborative partners have been working together to build the foundation for the Solano Family Justice Center in Solano County since 2007. The Solano Family Justice Center began providing co-location of service providers in its temporary space on February 2, 2011; and

WHEREAS, the application prepared and approved by the collaborative through its partners is to be submitted to the Office On Violence Against Women on or before March 26, 2012.

I. Description of Partner Agencies

WHEREAS, the partners involved in the development of this application represent the complete set of skills, experience, and resources necessary to improve offender accountability and provide victims with comprehensive and integrated services through the SFJC (see Table 1). All partners listed below have participated actively in the initial intensive feasibility study, subsequent strategic planning process, and the on-going partnership and co-located service provider meetings following the launch of the Solano Family Justice Center.

Table 1	
Partner	Summary of Background and Relevant Work
LIFT3 Support Group & Shelter Services Agency	<ul style="list-style-type: none"> • The Office of Family Violence Prevention (OFVP) entered into a collaborative relationship in 2003 to support their development of shelter services. • A non-profit, community and faith-based domestic violence shelter and victim services organization dedicated to helping survivors of domestic violence, dating violence, sexual assault, and stalking become self-sufficient by providing short- and long-term support and assistance. • Provider of crisis and transitional shelter, victim advocacy, counseling, and referral services. • OFVP is the current fiscal agent for distribution of Battered Women's Shelter Fees to LIFT3 for their provision of direct services.

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Child Haven	<ul style="list-style-type: none"> • Founded in 1983, Child Haven is a non-profit, community-based organization that works to prevent the incidence of child abuse and neglect in Solano County. • Child Haven provides home visiting services and offers counseling for children and families; it has a strong track record working with families that have experienced domestic violence. • Child Haven and the Office of Family Violence Prevention (OFVP) entered into a collaborative relationship in 1998; Child Haven was an initial partner in the development of OFVP's strategic plan.
Solano Partnership Against Violence (SPAV)	<ul style="list-style-type: none"> • Founded in 1999, SPAV is the County's Domestic Violence Coordinating Council and consists of a partnership of violence prevention specialists, including advocates and representatives from community-based organizations, and health and social services agencies. • As its primary mission, SPAV develops a comprehensive, inclusive, and collaborative approach to preventing domestic violence in Solano County. • SPAV engages in raising public awareness about domestic violence and available resources, and it makes recommendations about policies related to prevention and intervention to the Board of Supervisors. • The Office of Family Violence Prevention (OFVP) has been providing staff support to SPAV since its inception in 1999.
Youth and Family Services (YFS)	<ul style="list-style-type: none"> • Serving Solano County since 1982, Youth and Family Services is a non-profit, community-based organization that annually helps thousands of people on the road to recovery, mental health, and self-sufficiency. • By providing an extensive array of mental health and substance abuse prevention, intervention, and treatment services, YFS helps domestic violence victims and their families build lasting relationships and make positive contributions to their communities. Their comprehensive approach incorporates health education, counseling, client advocacy, case management, life skills and job training, and collaboration with community groups. • YFS and the Office of Family Violence Prevention (OFVP) entered into a collaborative relationship in 1998. Youth and Family Services was an initial partner in the development of OFVP's strategic plan.

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Kaiser Permanente	<ul style="list-style-type: none"> • In Solano County, Kaiser Permanente's Departments of Community Benefit and Community Health have been actively engaged in raising community awareness and building integrated systems to prevent domestic violence and provide victims with comprehensive health services. • In Solano County, Kaiser Permanente facilitates the Family Violence Task Force and supports an on-site Sexual Assault Response Team. • The Office of Family Violence Prevention (OFVP) was invited to participate as a member of Kaiser Permanente's Domestic Violence Prevention Task Force in 2005. OFVP continues to be an active and vocal member of the Task Force associated with both the Vallejo and Vacaville Kaiser Permanente Medical Facilities.
First 5 Solano	<ul style="list-style-type: none"> • The First 5 Solano Children and Families Commission is a leader that fosters and sustains programs and partnerships with the community to promote, support, and improve the lives of young children, their families and their communities. • First 5 Solano, which is supported by "Proposition 10" tobacco revenues approved by California voters in 1998, has long taken a proactive interest in the development and implementation of programs and services that prevent and address domestic violence, including helping to provide comprehensive services to domestic violence victims with children ages 0-5. • The Office of Family Violence Prevention (OFVP) entered into an agreement with FIRST 5 Solano in 2001 for OFVP to provide all of FIRST 5's grantees' training on domestic violence and children's exposure to chronic violence.
Children's Network	<ul style="list-style-type: none"> • Founded in 1982, the Children's Network works to promote collaboration and coordination between agencies to improve the County's level of service to children and their families. • Collaboration with the Children's Network in Solano County has formed the Integrated Family Support Initiative (IFSI). Now in its seventh year, IFSI is a public-private partnership that provides in-home family support services to isolated families with children ages 0-5 living in Solano County. IFSI is a multidisciplinary collaborative of more than 30 agencies. • In addition, the Solano County Parenting Partnership is a collaborative of more than 40 organizations. It links families with an array of parenting resources, classes, and support programs that strengthen the parent-child relationship.

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	<ul style="list-style-type: none"> • Children's Network coordinates the County's Family Resource Center network that provides families with multiple resources within their communities. • The Office of Family Violence Prevention (OFVP) entered into a collaborative relationship with Children's Network (CN) in 1998; Children's Network was an initial partner in the development of OFVP's strategic plan.
St. Stephen Church	<ul style="list-style-type: none"> • A faith-based entity with a 40 year history of community outreach and faith leadership, St. Stephen Church seeks to empower the faith-based community to play a dynamic role in helping to end the cycle of domestic violence within Solano County. • St. Stephen Church builds capacity of the County's faith community, especially clergy, to recognize victims of domestic violence and serve them effectively through awareness-raising, workshops, and professional development activities. • In 2007, the Office of Family Violence Prevention (OFVP) began our collaborative partnership when St. Stephen's pastoral board asked to provide Chaplaincy services at the proposed Solano Family Justice Center. •
Legal Services of Northern California (LSNC)	<ul style="list-style-type: none"> • Founded in 1956 as a nonprofit organization, LSNC's regional office in Solano County was established in 1995. • LSNC provides legal services to victims of domestic violence, including matters involving: housing, public benefits, health care, and employment issues. LSNC also provides limited services in areas involving restraining orders, general family law issues and child support. • The Office of Family Violence Prevention (OFVP) entered into a collaborative relationship with LSNC in 1998; Legal Services of Northern California was an initial partner in the development of OFVP's strategic plan.
County of Solano District Attorney	<ul style="list-style-type: none"> • The mission of the Solano County District Attorney's Office is to seek and do justice by assisting law enforcement and other public agencies in the investigation of crimes, prosecuting only those crimes which can be proved beyond a reasonable doubt, ensuring a fair trial for those accused of crime as well as for victims and witnesses of crimes, advocating to the public and to the Board of Supervisors necessary improvements to the criminal justice system,

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	<p>and educating the public by providing prompt and accurate information regarding the activities of the office and the administration of criminal justice.</p> <ul style="list-style-type: none"> • The District Attorney oversees the Crime Victim Assistance Unit within their Bureau of Investigations that provides advocacy and access to critical Victims of Crime funding for victims of domestic violence and other crimes, and is a long-time partner with the Office of Family Violence Prevention and the City of Vacaville Family Investigative Response and Services Team, the first domestic violence response team in Solano County. • In 1997, the District Attorney's office, working closely with the Solano County Board of Supervisors, was instrumental in the formation of the Office of Family Violence Prevention.
County of Solano Sheriff's Department	<ul style="list-style-type: none"> • The Sheriff's Department is the local jurisdictional law enforcement agency within Solano County. • In 1997, the Sheriff's Office, working closely with the Solano County Board of Supervisors, was instrumental in the formation of the Office of Family Violence Prevention. • The Sheriff's Department has been an active partner with Solano County's Office of Family Violence Prevention (OFVP) since its inception in 1998. Between 2003 and 2010, the Sheriff's Office co-located a dedicated Domestic Violence detective at the OFVP. Due to budget cuts, the detective is no longer co-located, but remains available to work with the OFVP Family Violence Intervention Team to investigate reports of family violence as well as provide interventions and support the Team.
County of Solano Probation Department	<ul style="list-style-type: none"> • The Probation Department enforces court orders, pursues victim restoration and advocacy, and works with offenders to ensure compliance with court orders and treatment mandates. • The Domestic Violence Unit supervises offenders convicted of crimes of domestic violence, and oversees local court-mandated 52-week batterer intervention programs. • The Office of Family Violence Prevention and the Probation Department have been in partnership since 1998. The Probation Department was an initial partner in the development of OFVP's strategic plan.
City of Vacaville Police Department	<ul style="list-style-type: none"> • The City of Vacaville Police Department engages in highly innovative integration of effective law enforcement work and provision of comprehensive services to victims of domestic

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	<p>violence.</p> <ul style="list-style-type: none"> • The Vacaville Family Resource Center provides resource and referrals, basic needs assistance, parenting education, domestic violence support groups, counseling services, etc. • The Vacaville Family Investigative Response and Services Team (FIRST) program is located at the Family Resource Center and brings together the Vacaville Police Department, Master Social Workers, and Family Support Workers to address the needs of families, senior citizens, and children in response to domestic violence. • The Office of Family Violence Prevention (OFVP) entered into a collaborative relationship in with the Vacaville PD in 1998. The City of Vacaville Police Department was an initial partner in the development of OFVP's strategic plan.
County of Solano Health and Social Services Department	<ul style="list-style-type: none"> • The Mission of Solano County Health and Social Services Department(H&SS) is to promote cost-effective services which safeguard the physical, emotional, and social well-being of the people of Solano County. • As the largest provider and funder of health and social services in Solano County, the department is well-positioned to support the work of the Family Justice Center through its extensive data systems, linkages to funding sources, and the work/services provided through its divisions including: Employment, Elderly and Disabled Adults, Child Welfare, Medical/Health Insurance Coverage, Mental Health, Public Health, and Substance Abuse. • The Office of Family Violence Prevention (OFVP) entered into a collaborative relationship with H&SS in 1998. The Solano County Department of Health and Social Services was an initial partner in the development of OFVP's strategic plan.
County of Solano Office of Family Violence Prevention (OFVP)	<ul style="list-style-type: none"> • The County of Solano's OFVP, the only office of its kind in California, was developed and launched by the Solano County Board of Supervisors in 1998 to address domestic violence issues countywide, to encourage and facilitate coordination and collaboration between community and faith-based domestic violence organizations and County functions, to provide the Board of Supervisors with recommendations on policy, funding and legislation, and to develop a Coordinated Community Response to domestic violence. • The OFVP conducted one of the nation's most detailed feasibility

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	<p>studies in preparation for launching the Solano Family Justice Center (SFJC), and convened an extensive array of partners to implement an intensive strategic planning process for the new SFJC.</p>
County of Solano Superior Court	<ul style="list-style-type: none"> • The Superior Court of California, County of Solano has engaged in a number of innovative, collaborative activities designed to facilitate improved conditions for victims. These include providing assistance with the completion of Domestic Violence Temporary Restraining Orders available daily at both the Fairfield and Vallejo Courthouses, and providing on-site access to the Solano Legal Access Center (SLAC). • In 2005, the Superior Court of California, County of Solano collaborated with the Office of Family Violence Prevention to improve services by examining and modifying the delivery of restraining orders for victims. • The Family Law Domestic Violence Court (DVC) began on July 6, 2011. The DVC is a consolidated domestic violence restraining order calendar that allows litigants to access additional services in the courtroom. The goals of the DVC are to strengthen the community response to domestic violence and provide coordinated services to litigants who are seeking restraining orders involving intimate partner violence.
Solano County Office of Education	<ul style="list-style-type: none"> • The Solano County Office of Education (SCOE) provides effective leadership and services that support the community in its effort to provide equal access to the highest quality education and ensure a positive outcome for every Solano County student. • The SCOE provides support services for families that qualify for homeless education services through the McKinney-Vento Federal Education Act <p>The Office of Family Violence Prevention (OFVP) entered into a collaborative relationship with SCOE in 2005. SCOE has provided assistance with the development of both the Solano Family Justice Center feasibility study as well as the strategic implementation plan.</p>
United Way of the Bay Area	<ul style="list-style-type: none"> • United Way of the Bay Area addresses basic needs and financial stability in the 7 Bay Area counties, through funding, convening and technical support. • United Way is well positioned to identify countywide collaborative partners and connections to financial stability services for survivors of domestic violence.

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	<ul style="list-style-type: none">• In 2007, the United Way of the Bay Area entered into a collaborative partnership with the Office of Family Violence Prevention to assist with the development of the Solano Family Justice Center Feasibility Study.

II. History of Relationship

WHEREAS, with the creation of the Office of Family Violence Prevention (OFVP) in 1998, Solano County confirmed its commitment to creating a collaborative approach to responding to and preventing all forms of domestic violence including dating violence, stalking, and sexual assault. The mission of the Office of Family Violence Prevention is to further the success of domestic violence prevention and intervention efforts in Solano County, and to reduce the incidence of abuse and neglect in families through education, intervention, and collaboration with public and private organizations throughout Solano County; and

WHEREAS, the OFVP has made significant strides in developing strong, collaborative relationships with public and private partners that resulted in a countywide, coordinated community response to domestic violence which began in 2001 by addressing fragmentation of services, improving resource sharing, strengthening community-based domestic violence and sexual assault agencies' abilities to provide services, and advising policy makers on strengths and gaps in services to victims; and

WHEREAS, the Solano Partnership Against Violence (SPAV) was created by the Solano County Board of Supervisors in 1999 to provide a forum for interagency cooperation and coordination in the prevention, detection, treatment, and prosecution of domestic violence cases; and

WHEREAS, the collaborative actions by partners have realized significant gains for victims of domestic violence in Solano County, including:

- ✓ **Development of the Solano County Domestic Violence Protocol for Law Enforcement.** This effort began as a project of the Solano Partnership Against Violence, the Vallejo Police Department, Kaiser Permanente Domestic Violence Task Force, and the District Attorney. The Office of Family Violence Prevention then took the lead in developing a draft protocol and the District Attorney provided leadership in presenting the draft protocol to the Solano County Law Enforcement Administrator's Association for review and modifications. The DA incorporated all input from affected agencies and developed a final Protocol that was signed by all Law Enforcement Administrators on February 1, 2008. It is the intent of those contributing to the protocol effort that it be reviewed periodically by collaborative partners working in law enforcement, prosecution, probation, and victim advocacy to ensure relevancy and accuracy, and that the protocols remain consistent with current legislative mandates and law enforcement best practices.

- ✓ **Establishing the Family Violence Intervention Team.** In 2003, the Office of Family Violence Prevention facilitated meetings with the District Attorney's Office and other collaborative partners to begin planning for the County's coordinated response to domestic violence. The District Attorney had already established collaborative relationships with other law enforcement jurisdictions that employed a team approach to responding to domestic violence. The expertise and lessons learned from these relationships were instrumental in planning activities that included the development of Memorandums of Understanding (MOU) between agencies, protocols for collaborative working relationships with other law enforcement agencies, the Solano County Child Welfare Agency, social workers, and community and faith-based agencies. The District Attorney's Office was represented at all planning meetings, which resulted in the creation of the Family Violence Intervention Team in 2003. The Team responds to cases of domestic violence, dating violence, stalking and sexual assault in the unincorporated areas of Solano County.
- ✓ **Safety and Accountability Audit.** The Office of Family Violence Prevention partnered with the Sheriff's Department to conduct a Safety and Accountability Audit (SAA) of dispatch, patrol, and jail operations within the department. The SAA process was co-facilitated by a sergeant from the Sheriff's Department and a Senior Social Worker from OFVP. The Audit Team included representatives of the District Attorney's Office, Probation, the Sheriff Patrol Division, the Dispatch Division, Jail Operations, and a victim advocate from a community-based Family Resource Center and victim assistance agency. The OFVP entered into an MOU with the Sheriff's Department in July 2007, and the Audit Team began their work in August 2007. The Audit was completed and recommendations were presented to the Sheriff and Undersheriff in January 2009. The shared recommendations were subsequently incorporated into their standard operating practice.

WHEREAS, the core partnerships involving signatories to this MOU extend back to 1999, when representatives of the Office of Family Violence Prevention, the Sheriff's Office, District Attorney, Probation, the Solano Partnership Against Violence, and other county and community-based agencies came together to determine how they would collaborate and coordinate services and resources in order to support victim safety and offender accountability. This collaboration includes many other partners including Child Welfare Services, First 5 Solano Children and Families Commission, the Superintendent of Schools, other law enforcement agencies, the courts, and local community-based victim services agencies. The agencies with *core* responsibilities in the project detailed by this application to the Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program have been included in this MOU; and

WHEREAS, the collaborative relationships between the partners listed in the MOU have been strengthened through frequent communication, common goals, and shared resources. All partners share a common vision of strengthening victim safety and offender accountability. This enduring partnership has evolved in scope so that critical gaps in services for victims of domestic violence have been and continue to be identified, while innovative solutions are strategized. The

partnership has been strengthened by the completion of the Safety and Accountability Audit, the development of Domestic Violence Law Enforcement Protocols, and through frequent formal and informal communication between agencies. A strong network of service providers, coupled with the commitment of government agencies, continues to strengthen the collaborative and ensure victim safety and offender accountability.

Intensive Collaborative Study and Preparation for a Family Justice Center

WHEREAS, inspired by the dramatic impact being demonstrated by emerging model Family Justice Centers around the country, a coalition of county and community-based agencies in Solano County conducted an in-depth Feasibility Study in 2007-2008 to evaluate whether the creation of a Family Justice Center would be a viable strategy to adopt in combating domestic violence in Solano County. The Feasibility Study sought to ascertain whether or not a Family Justice Center (FJC) would yield significant outcomes with a satisfactory return on investment for key stakeholders by conducting a preliminary analysis of the extent of domestic violence in the county, the current service delivery system, and specific outcomes that could potentially be delivered by an FJC in the County of Solano, given Solano County's systems, agencies, and resources. The Feasibility Study represents one of the most systematic efforts conducted to date in the nation to study the viability of a Family Justice Center as an integrated systems change approach to improving health and psychosocial outcomes for domestic violence survivors. Over 32 stakeholders participated in coordinating the study, in interviews, surveys, and in analyzing the results; and

WHEREAS, despite the many years of county and community efforts aimed at improving services for victims of domestic violence in Solano County described above, stakeholders interviewed and surveyed for the Feasibility Study confirmed that service delivery is hampered in part by the dramatic geographic dispersion of services and providers. As a large county comprised of a mix of urban, suburban, and rural regions, the physical dispersion of the population and services can make it extremely difficult for victims to quickly and efficiently access the scope of services they desperately need, which can result in the unintended consequence of keeping them in prolonged jeopardy; and

WHEREAS, the Feasibility Study shed light on system-based opportunities for improvement, and demonstrated that not only is there broad inter-agency and community support for the creation of a Family Justice Center, but that such a center could yield significantly improved victim health and safety outcomes, service improvements, and offender prosecution outcomes; and

WHEREAS, the Solano Family Justice Center Feasibility Study concluded that implementation of a Family Justice Center in Solano County holds great promise in addressing the most critical improvement opportunities revealed through the Feasibility Study, including improved inter-agency coordination and development of a clear referral path between agencies, which would be resolved through the co-location of essential services at a single site, coupled with a victim case management system; and

WHEREAS, on June 10, 2008, representatives of the OFVP and other stakeholders presented the Feasibility Study to the County Board of Supervisors who unanimously endorsed moving forward with the necessary strategic planning to make the Family Justice Center a reality; and

WHEREAS, on October 20, 2009, over 60 representatives of county, community, shelter, victim service, and law enforcement organizations, together with representatives of local, state, and federally elected officials, gathered to launch strategic planning for the Solano Family Justice Center. Over the next sixteen months the Strategic Planning Implementation general partnership committee, including dozens of community organizations and county departments along with their staff and leadership met monthly to develop the Strategic Implementation Plan for the creation of the Solano Family Justice Center.

WHEREAS, the Strategic Implementation Plan defines a collective vision, mission and established a core set of values that will guide the Solano Family Justice Center. It details our goals and objectives and how we will know whether we have achieved them. The plan represents a directional guide for a multi-phase implementation of the Center.

WHEREAS, on February 2, 2011 the Solano Family Justice Center officially opened its doors in its temporarily assigned space and began providing co-located services to victims of domestic violence.

III. Development of Application

WHEREAS, the staff of the newly opened SFJC, the OFVP, co-located service partners and core representatives from the SFJC partnership committee have continued to meet regularly to discuss the progress of the Center utilizing the strategic implementation plan as our guide to develop the basis for this application; and

NOW, THEREFORE, it is hereby agreed by and between the parties as follows: The Memorandum of Understanding details the roles and responsibilities for the lead administering agency and each collaborative partner in implementing the proposed Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program.

IV. Roles and Responsibilities

The signatories to this Memorandum of Understanding (MOU) manifest their strong support for the plan of action described by the application being submitted by Solano County to the Office On Violence Against Women under the Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program.

Developed on the basis of analyzing key trends in the growing problem of domestic violence in our county and the assets we have at our disposal to fight domestic violence, our proposal represents a significant effort to leverage an investment by the Office On Violence Against Women to mobilize government and community resources in new and creative ways. The net result will be a high-impact response to domestic violence in Solano County, strengthening efforts to ensure victim safety by providing them with rapid and efficient access to a range of necessary resources. Partners pledge to utilize evaluation results to further strengthen this effort. Solano Family Justice Center (SFJC) partners are confident that these results will be helpful and inspirational to neighboring jurisdictions, and partners will disseminate them and provide assistance to others seeking to establish more effective mechanisms and programs to serve victims of domestic violence.

With key leadership provided by the Solano County Office of Family Violence Prevention, the SFJC continues to build upon the innovative collaborative partnerships that Solano County public and private agencies have already established to serve victims of domestic violence. The SFJC remains committed to advancing these efforts by creating additional partnerships, and by locating all of the services required by victims of domestic violence under one roof. Victims will benefit from the co-location of professional services, easily accessing the scope of assistance they require in a "one-stop" location. Providers of services will benefit from an increased ability to collaborate and serve domestic violence victims with a seamless array of programs, all provided out of a single location.

Specifically, by signing this Memorandum of Understanding, we affirm that:

- ✓ We have participated in the development of this proposal and are committed to the successful implementation of the plan of action it describes;
- ✓ We are committed to actively engaging in the short- and long-term planning necessary to develop the sustainability systems that the Family Justice Center will require to guarantee its continued operation and vitality;
- ✓ We will participate in necessary program development and evaluation activities in order to test the effectiveness of the intervention and treatment services offered through the Family Justice Center; and
- ✓ We will endeavor to provide personnel and services at the Family Justice Center that are culturally and linguistically appropriate.

Roles and Responsibilities

Through the execution of this MOU, the undersigned partners propose to take a major step forward in their capacity to rapidly and compassionately serve victims of domestic violence and their families. Together, the partners seek to continue to aid in the development of the Solano Family Justice Center and advancement of its strategic direction.

In furtherance of this effort, this MOU establishes the framework for a formal working relationship between the parties to this agreement and specifies the services and resources that each party commits to this program. Unless otherwise indicated, all services and resources will be provided from a single location, the Solano Family Justice Center.

All signatories to this MOU make their commitments based on current funding conditions within their departments and organizations. As some commitments are dependent on funding from other sources, the parties reserve the right to revise their contributions and responsibilities if funding from other sources is reduced or modified.

Each signatory to this MOU commits to specific responsibilities and contributions as detailed below (agencies participating in the development of the Solano Family Justice Center are presented in alphabetical order):

Child Haven, Inc.

Resources contributed by Child Haven will include:

- ✓ Support for planning, evaluation, and SFJC sustainability activities.

Child Haven agrees to execute the following **responsibilities** in implementation of the proposed program:

- ✓ Provide access to experienced, culturally competent, bilingual clinicians and developmental specialists who can diagnose and treat mental health disorders and developmental delays in children ages birth to 18 who have been subjected to domestic violence.
- ✓ Connect SFJC clients to cost-free therapy services to CHAT eligible children ages 0 to 18 who are victims of violence.
- ✓ Provide access to experienced bilingual clinicians who can conduct mental health evaluations for the purpose of VAWA applications.
- ✓ Provide access to solid community ties and outreach to serve the underserved within their community.

Children's Network

Resources contributed by Children's Network will include:

- ✓ Support for planning, evaluation, and SFJC sustainability activities.

Children's Network agrees to execute the following **responsibilities** in implementation of the proposed program:

- ✓ Link SFJC clients to Children's Network programs including the IFSI multi-disciplinary case conferencing team and the Parenting Partnership program.
- ✓ Coordinate SFJC outreach activities with the Family Resource Center Network.

City of Vacaville Police Department

Resources contributed by the City of Vacaville Police Department will include:

- ✓ Support for planning, evaluation, and SFJC sustainability activities.
- ✓ Linkages to the Vacaville Family Investigative Response Services Team (FIRST).

City of Vacaville Police Department agrees to execute the following **responsibilities** in implementation of the proposed program:

- ✓ Participate in all planning, development, and evaluation initiatives convened by the SFJC.
- ✓ Continue to link the SFJC to the work of the Vacaville FIRST program.

- ✓ Continue to support the development and integration of domestic violence protocols and services in conjunction with other law enforcement agencies.

District Attorney, County of Solano

Resources contributed by the District Attorney's Office will include:

- ✓ Co-location of prosecutors, investigators, and Crime Victim Assistance staff including Victim Advocates and Claims Specialists at the Family Justice Center.
- ✓ Support for planning, evaluation, and SFJC sustainability activities.

The District Attorney's Office agrees to execute the following **responsibilities** in implementation of the proposed program:

- ✓ Through the Crime Victim Assistance program, place personnel on-site at the Family Justice Center who will be responsible for establishing and operating the SFJC's central intake activities, providing court advocacy, referral services, and claims for victims, and follow-up to ensure that victims needs are being met.
- ✓ Through the Crime Victim Assistance program, provide a supervised, children's play area and learning center for children of victims of domestic violence.
- ✓ Through the Crime Victim Assistance program, provide criminal court advocacy for victims of domestic violence and assistance with filing for victims of crime compensation.

St. Stephen Church

Resources contributed by St. Stephen Church will include:

- ✓ Development and coordination of on-site voluntary chaplaincy services.
- ✓ Support for planning, evaluation, and SFJC sustainability activities.

St. Stephen Church agrees to execute the following **responsibilities** in implementation of the proposed program:

- ✓ Implement the FJC Chaplaincy Program through the involvement of the Senior Pastor.
- ✓ Recruit chaplains from various faith organizations to serve within the FJC Chaplaincy Program.
- ✓ Evaluate the FJC Chaplaincy Program.
- ✓ Provide the Domestic Violence Chaplaincy Workshop to volunteer Chaplains.

First 5 Solano

Resources contributed by First 5 Solano will include:

- ✓ Participation in planning, evaluation, and SFJC sustainability activities.

First 5 Solano agrees to execute the following **responsibilities** in implementation of the proposed program:

- ✓ Consult and provide technical guidance on the establishment of the Solano Family Justice Center's on-site child care facility.
- ✓ Link the Solano Family Justice Center to resources supporting the development and operation of the on-site child care program.
- ✓ Assist with planning for and evaluation of the on-site child care program.

Health and Social Services Department, County of Solano

Resources contributed by the Health and Social Services Department will include:

- ✓ Support for planning, evaluation, and SFJC sustainability activities.
- ✓ A visiting Child Welfare Services Worker III at the Family Justice Center who will also provide home visits.

The Health and Social Services Department agrees to execute the following **responsibilities** in implementation of the proposed program:

- ✓ Assessment of Child Safety, case management services, and immediate response services for children, including provision of emergency foster care when deemed appropriate.
- ✓ Participate in the development of a system coordinating referrals to services through the SFJC by linking victims to emergency services and available benefits as applicable.
- ✓ Establish three Self Service videoconferencing kiosks that allow clients to apply for benefits at the SFJC and if needed call into the Medi-Cal / Food Stamps / CalWORKs Benefit Action Center, Mental Health Mobile Crisis, Mental Health Managed Care Access, and Primary Care Clinic to have appointments via videoconferencing. Post a printer / scanner at each kiosk that feeds documents to these centers on secured emails. Kiosks should be stationed in separate work stations.
- ✓ Improve access to resources by linking clients to eligibility for cash aid, medical/health care and employment services and Coordinate access to mental health and substance abuse services:
- ✓ Deploy a Substance Abuse Clinical Services Associate once a week for interviews, treatment assessment and group treatment.

Kaiser Permanente

Resources contributed by Kaiser Permanente will include:

- ✓ Support for strategic planning through the continued involvement of Kaiser Permanente's Departments of Community Benefit and Community Health.
- ✓ Continued support for the Sexual Assault Response Team.

Kaiser Permanente agrees to execute the following **responsibilities** in implementation of the proposed program:

- ✓ Participate in all planning, development, and evaluation initiatives convened by the SFJC.
- ✓ Link the SFJC to Kaiser Permanente resources and services.
- ✓ Assist with the development of sustainability activities for the SFJC.

Legal Services of Northern California (LSNC)

Resources contributed by Legal Services of Northern California will include:

- ✓ Legal personnel for provision of legal services to victims of domestic violence.
- ✓ Support for planning, evaluation, and SFJC sustainability activities.

Legal Services of Northern California agrees to execute the following **responsibilities** in implementation of the proposed program:

- ✓ Co-locate personnel to provide on-site restraining and protective orders training and services.
- ✓ Provide linkages to LSNC's other off-site civil legal/family law services and assist on-site staff in obtaining legal referrals in cases that LSNC staff cannot handle.
- ✓ Provide on-site training for person assisting with obtaining restraining orders and protective orders.
- ✓ Provide legal services to eligible, low income victims of domestic violence for housing, employment, public benefits, and health care issues.

LIFT3 Support Group & Shelter Services

Resources contributed by the LIFT3 Support Group will include:

- ✓ Personnel providing advocacy and counseling services to domestic violence victims.
- ✓ Support for planning, evaluation, and SFJC sustainability activities.

LIFT3 Support Group agrees to execute the following **responsibilities** in implementation of the proposed program:

- ✓ Provide professional development training for all partnership staff and volunteers working in the facility and working with victims of domestic violence;
- ✓ Provide victim advocacy, assistance with orders for protection, court accompaniment, and resource referrals for housing, food, jobs, child care, and legal services to victims of domestic violence, dating violence, sexual assault, and stalking.
- ✓ Assess the status of crises and provide necessary intervention.
- ✓ Provide transportation assistance and safety planning.
- ✓ Provide customized, nontraditional support groups for victims experiencing domestic violence.

Office of Family Violence Prevention, County of Solano

Resources contributed by the Office of Family Violence Prevention will include:

- ✓ Personnel required for planning, evaluation, and SFJC sustainability activities.

The Office of Family Violence Prevention agrees to execute the following **responsibilities** in implementation of the proposed program:

- ✓ Provide overall leadership for the development of the Solano Family Justice Center and, in partnership with other involved agencies, develop a plan to coordinate and evaluate its operations.
- ✓ Provide overall leadership for ensuring the sustainability of the Solano Family Justice Center.
- ✓ Through co-located staff, collaborate in developing and implementing comprehensive victim services and improved prosecution and offender accountability systems.
- ✓ Provide fiscal and programmatic oversight to the Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program award.

Probation Department, County of Solano

Resources contributed by the Probation Department will include:

- ✓ Support for planning, evaluation, and SFJC sustainability activities.

The Probation Department agrees to execute the following **responsibilities** in implementation of the proposed program:

- ✓ Make available a Probation Officer (PO) to serve as liaison with the SFJC to ensure and enhance accurate victim impact information in pre-sentence investigation reports and assist in communicating victims' rights at sentencing hearings.
- ✓ Provide law enforcement investigators engaged at the Center with access to the Probation Department's case management system to ensure easy access to Probation case information including identification of the assigned probation officer.
- ✓ Provide information to victims through the Center regarding a batterer's compliance with the required 52-week treatment protocol for batterers who are on formal probation. At no point will a PO see batterers on-site at the SFJC.

Sheriff's Office, County of Solano

Resources contributed by the Sheriff's Office will include:

- ✓ Support for planning, evaluation, and SFJC sustainability activities.

The Sheriff's Office agrees to execute the following **responsibilities** in implementation of the proposed program:

- ✓ Attempt to identify funding for and to co-locate a domestic violence investigator at the SFJC.
- ✓ Once funding is established, collaborate with Victim Advocates and Prosecution on-site at the SFJC.
- ✓ Continue development and integration of domestic violence protocols and services in conjunction with other law enforcement agencies, government, and community-based organizations located at the SFJC.

Solano Partnership Against Violence (SPAV)

Resources contributed by the Solano Partnership Against Violence will include:

- ✓ Communication capacity and ability to mobilize members to create cooperative, coordinated, and community response to end domestic violence.

The Solano Partnership Against Violence agrees to execute the following **responsibilities** in implementation of the proposed program:

- ✓ Participate in reviewing the collaborative team's progress on meeting project goals and objectives.
- ✓ Create ongoing venues to promote effective prevention, intervention, and treatment techniques for addressing domestic violence issues in the community.
- ✓ Examine and recommend policies and protocols for the handling of domestic violence issues and cases, especially uniform countywide enforcement protocols.
- ✓ Facilitate the development of policy and funding recommendations to the Board of Supervisors that support project activities and sustainability.

Solano County Office of Education

Resources contributed by the Solano County Office of Education will include:

- ✓ Support for planning, evaluation, and SFJC sustainability activities.

The Solano County Office of Education agrees to execute the following **responsibilities** in implementation of the proposed program:

- ✓ Provide assistance in identifying families that qualify for McKinney-Vento educational services.
- ✓ Connect eligible students with their district educational liaison to receive homeless youth services for assistance with educational support.
- ✓ Provide educational support, when indicated for eligible youth at the SFJC to facilitate the coordination of services.

Solano County Superior Court

Resources contributed by the Solano County Superior Court will include:

- ✓ A courtroom and judge to handle domestic violence cases.
- ✓ Personnel and systems to develop telephonic and electronic processing of Temporary Restraining Orders and Emergency Protection Orders.

Solano County Superior Court agrees to execute the following **responsibilities** in implementation of the proposed program:

- ✓ Provide a courtroom and judge to handle domestic violence cases.
- ✓ Develop a streamlined system for processing restraining and protective orders emanating from the SFJC.

United Way of the Bay Area

Resources contributed by United Way of the Bay Area will include:

- ✓ Expertise in the design of the SFJC as well as the Center's evaluation processes and sustainable funding sources, which will be provided by United Way Bay Area North Bay staff at SFJC planning meetings.

United Way of the Bay Area agrees to execute the following **responsibilities** in implementation of the proposed program:

- ✓ Link the Solano Family Justice Center to other United Way of the Bay Area supported initiatives including the Earn It! Keep It! Save It! tax refund and filing program, SparkPoint asset development and financial stability, and other programs.
- ✓ Participate in planning work designed to heighten SFJC outcomes and work with partners to link the SFJC to diverse and sustainable funding sources.

Youth and Family Services

Resources contributed by Youth and Family Services will include:

- ✓ Support for planning, evaluation, and SFJC sustainability activities.
- ✓ Work cooperatively with other agencies and partners in order to accomplish successful operation of the Family Justice Center.

Youth and Family Services agrees to execute the following **responsibilities** in implementation of the proposed program:

- ✓ Counseling for youth and families that have experienced domestic violence and assessment of clients' eligibility for mental health services, and drug and alcohol treatment. Services will be provided either on-site at the FJC or at a community-based site that is best suited to the client.
- ✓ Provide outpatient mental health services for children and young adults, up to age 21 years old. Clinicians will facilitate assessments and provide therapy (individual and family as appropriate).
- ✓ Provide substance abuse education and treatment services for adults and adolescents.
- ✓ Provide SFJC clients with support, linkage and follow through into other education and counseling programs and to programs of partner agencies in order to ensure wraparound care.

V. Project Planning and Development Team

There are several representatives of the planning and development team who have been responsible for developing and implementing the initial opening of the Solano Family Justice Center (SFJC). Oversight, support and operational detail have been provided to the SFJC at several different levels. The highest level of oversight is provided by the Executive Committee. The Executive Committee members (all signors of this MOU—or by designee) are the primary decision makers of their respective agencies and have been instrumental in bringing the initial SFJC efforts to fruition. This committee meets quarterly.

The next level of oversight and project development is provided by the Partnership Committee. The Partnership Committee, consisting of both onsite and offsite partners who have agreed to provide services to victims of domestic violence under this project, has met monthly during the strategic implementation planning process and continues to meet quarterly to discuss and review the SFJC's progress, collaboration with partners, and outcomes.

The direct operational oversight of the SFJC includes monthly co-located service provider meetings and staff meetings. These regular and on-going meetings are facilitated by the SFJC Program Coordinator. The focus of these team meetings is to aid and enhance communication, collaboration, and coordination of victim services. Additionally, discussion, updates, and training on safety and security at the SFJC is central to all meeting agendas.

VI. Timeline


The roles and responsibilities described above are contingent on the **Solano County Office of Family Violence Prevention** receiving funds requested for the project described in the OVW grant application. Responsibilities under this Memorandum of Understanding would coincide with the grant period, anticipated to be **October 1, 2012 through September 30, 2014**.

VII. Commitment to Partnership


- 1) The collaboration service area includes the County of Solano.
- 2) The partners agree to collaborate and provide **response, investigation, assessment, and resources** to victims of **domestic violence, dating violence, stalking, and sexual assault**, pursuant to the program narrative of the grant application attached to this agreement.
- 3) Compensation for non-lead partners' contribution to this project will be provided as outlined in the attached OVW budget detail worksheet.
- 4) We, the undersigned, have read and agree with this MOU and are committed to working together to achieve our stated project goals. Further, we have reviewed the proposed project and approve it.

Solano Family Justice Center
Office On Violence Against Women
Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program
Memorandum Of Understanding

Partner Agency Signatures
March 14, 2012




Hon. Paul Beeman, Presiding Judge, Superior Court County of Solano



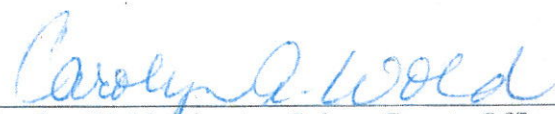
Donald du Bain, District Attorney, County of Solano



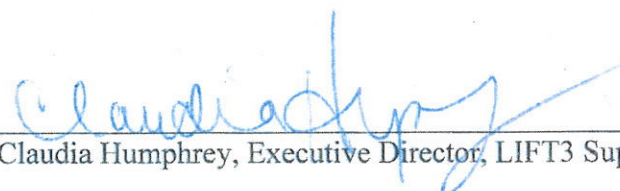
Gary Stanton, Sheriff, County of Solano



Richard Word, Chief of Police, City of Vacaville



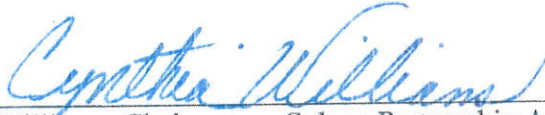
Carolyn Wold, Director, Solano County Office of Family Violence Prevention



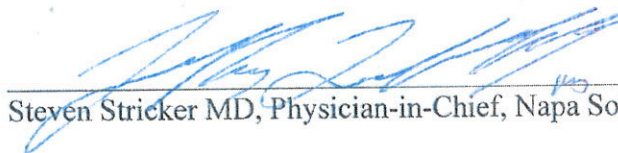
Claudia Humphrey, Executive Director, LIFT3 Support Group & Shelter Services

Solano Family Justice Center
Office On Violence Against Women
Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program
Memorandum Of Understanding

Partner Agency Signatures Continued—
March 14, 2012



Cynthia Williams, Chairperson, Solano Partnership Against Violence (SPAV)

 For Steven Stricker, M.D.

Steven Stricker MD, Physician-in-Chief, Napa Solano Service Area, Kaiser Permanente



Christina Arrostituto, Executive Director, First 5 Solano County



Reverend David Isom, Lead Pastor, St. Stephen Church

 by Robert A. Galbraith

Gary F. Smith, Executive Director, Legal Services of Northern California



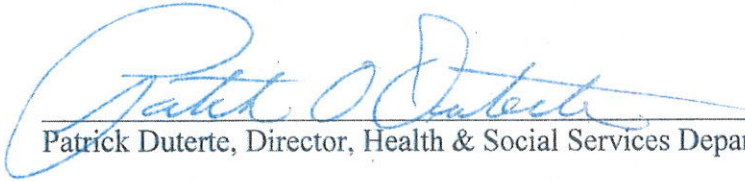
Lorne Needle, Chief Community Investment Officer, United Way of the Bay Area

Solano Family Justice Center
Office On Violence Against Women
Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program
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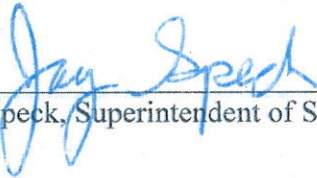
Partner Agency Signatures Continued—
March 14, 2012



Donna Robinson, Interim Chief Probation Officer, County of Solano



Patrick Duterte, Director, Health & Social Services Department, County of Solano



Jay Speck, Superintendent of Schools, Solano County Office of Education



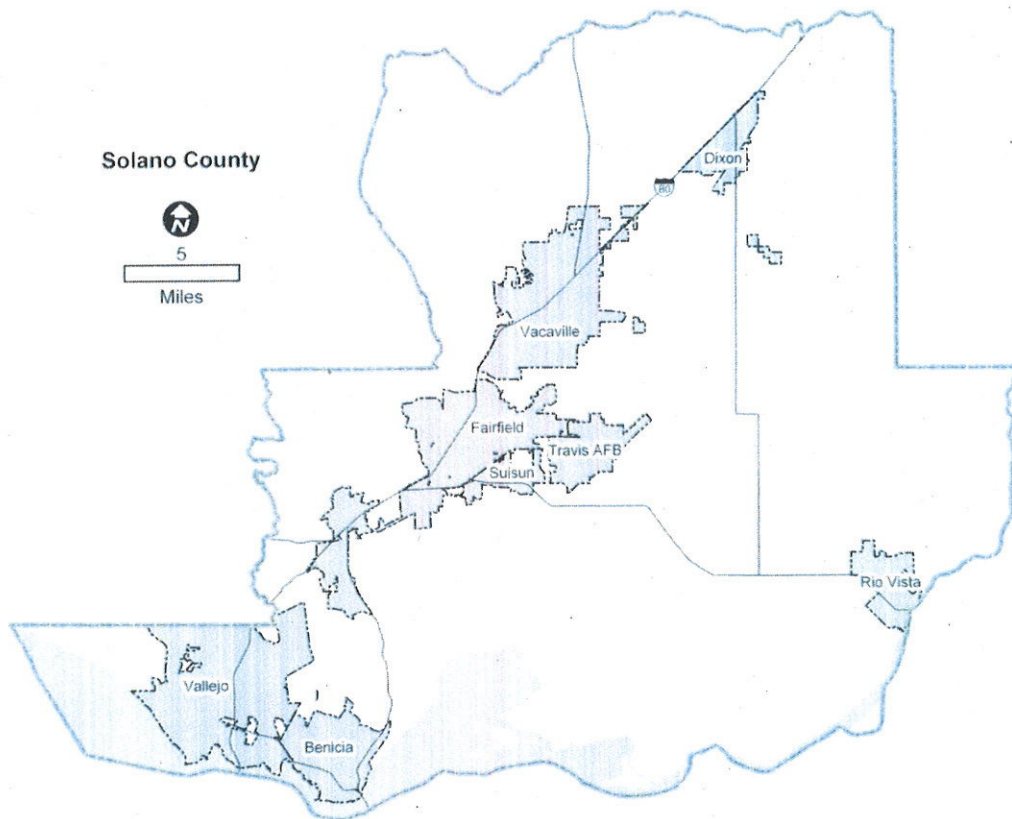
Kay Bosick, Executive Director, Youth and Family Services



Jane Johnson, Executive Director, Child Haven



Kim Thomas, Executive Director, Children's Network



Data Source: Solano County GIS files
Map Prepared by: ACS GIS
Print Date: August 25, 2005

This map is not a legal representation of
Solano County or any of its features.



2. Project Narrative

A. PURPOSE OF APPLICATION: Service Area and Target Population

Solano County is located in Northern California, approximately 45 miles northeast of San Francisco and 45 miles southwest of Sacramento. Vallejo is the largest of the county's seven cities, with the City of Fairfield serving as the County Seat. Other cities in the county include Benicia, Dixon, Rio Vista, Suisun City, and Vacaville. Bordered by Napa, Yolo, Sacramento, and Contra Costa Counties, Solano County is geographically dispersed and covers 909.4 square miles, including 84.4 square miles of water area and 675.4 square miles of rural land. Solano County's population is 414,509¹ and according to the 2010 U.S. Census Data, the population of Solano County is 51% White, 24% Hispanic, 14.7% Black, 14.6% Asian, 7.6% multiracial, .8% American Indian, and .9% Pacific Islander. The median age is 36.9 years. Of Solano County's residents, 29.4% speak a language other than English; of those not born in the United States and living in Solano County, 50.2% are not U.S. Citizens.² According to the Bureau of Labor Statistics, unemployment in Solano County was at 10.5% in December 2011. Between 2005 and 2010, there was a reduction of 7.5% in Private Sector Employment and a 4.7% reduction in government employment³. As of March 3, 2012, more than half of mortgaged Solano homes were reported to be worth less than what was owed on them, about twice the national average and Solano County's foreclosure rate is the highest in the nation among metropolitan areas⁴.

Solano County is home to Travis Air Force Base (TAFB), the home of the 60th Air Mobility Wing, the largest air mobility organization in the Air Force. The Base has limited housing, resulting in a majority of enlisted personnel and their families residing off base. Many

¹ Solanocounty.com, viewed 2/28/12.

² U.S. Census Bureau. 2010.

³ Solano County Index of Economic and Community Progress, February 2012

⁴ Residential Evaluation Report and January Home Price Index, CoreLogic, March 8, 2012

of these families experience domestic violence and rely on non-military resources for services. The California State Prison at Vacaville and the California Medical Facility are also located in Solano County. As military personnel deploy to and from the base and prisoners move into and out of the local prison facilities, Solano County experiences a high degree of transience among many of its families. Additionally, California's recent Criminal Justice Realignment means that thousands of offenders who were incarcerated in the State's prison system are now being released to our communities to serve out their time on "Post Community Release Supervision". Victims of their past crimes and criminal justice professionals are concerned about the impact these newly released prisoners will have on our communities and on already strained victim resources. The number of applications for public assistance maintained a steady 30% increase since calendar year 2009. Solano Health and Social Services indicates that one out of every 13 county residents is currently dependent on food stamps.⁵ The pressures resulting from high unemployment, changing demographics and the presence of institutions with highly mobile personnel experiencing elevated rates of domestic violence requires strong collaboration from service providers and one-stop access to services and supports through a Family Justice Center. The Solano Family Justice Center (SFJC) will continue to serve all of the growing population of domestic violence victims, but will focus on those victims most heavily impacted by the current economic downturn and related crises including mono-lingual and bi-lingual Spanish-speaking, immigrant, undocumented, and low-income victims.

Problem to be Addressed

Domestic violence⁶ in Solano County continues to rise in spite of the increased collaborative efforts of service providers, county departments, and law enforcement. Many

⁵ Solano County Health and Social Services Indicators, Winter 2010.

⁶ The term "domestic violence" will be utilized throughout this narrative to refer to domestic violence, sexual assault, dating violence, and stalking.

victims of domestic violence also experience sexual assault and stalking. Sexual assault or forced sex occurs in approximately 40-45% of battering relationships, and 81% of women stalked by a current or former intimate partner are also physically assaulted by that partner.⁷

Data indicates that despite increased collaboration efforts between law enforcement and community agencies, and the introduction of a number of groundbreaking strategies designed to improve service delivery and protection to victims of domestic violence and their families, domestic violence rates continue to increase in Solano County. While the population of Solano County only increased .3 percent between 2010 and 2011⁸, the number of requests for restraining orders across the county increased by over 31 percent over the past three years. These requests do not include emergency domestic violence restraining orders issued by first responders including local law enforcement and the sheriff's department. The Solano Superior Court issued an additional 520 emergency orders in 2009, and 612 in 2012. Table 1, below, shows the increasing trend in requests for domestic violence restraining order petitions.

Table 1: Civil Domestic Violence Restraining Order Petitions in Solano County ⁹					
Fiscal Year	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011
Number of Filings	1,407	1,434	1,498	1,659	1,990

Historically, in spite of the increased number of restraining order petitions, the number of domestic violence cases that have been filed by the District Attorney has increased as has the number of cases dismissed. In 2005, over 46% of cases filed were dismissed. In 2008, dismissals rose to an alarming 55.1% of the total number of cases filed per year in Solano County. The growth in dismissals between 2005-2008 represents 85% of total new cases filed in Solano

⁷NCADV.org, viewed February 29, 2012

⁸ Index of Economic and Community Progress, Solano County, February 28, 2012

⁹ Solano Superior Court Internal Data Projections.

County during this period. Due to significant budget cuts and employee layoffs within the District Attorney's Office, data for 2010 and 2011 was not available. As a result of budget cuts, the District Attorney, in 2010, eliminated the specialized Domestic Violence and Sexual Assault Prosecution Unit.

The proposed Family Justice Center model's "wrap-around" service delivery methodology has proven successful in empowering victims to participate in successful prosecutions. For example, using the comprehensive service delivery method, the Alameda County Family Justice Center experienced a 65% drop in felony case dismissals between 2006 and 2009, a 39% drop in misdemeanor case dismissals over the same period, a reduction in cases rejected for victim-related reticence, and a dramatic drop in domestic violence related homicide.¹⁰ In addition to an overall increase in domestic violence rates in Solano County, the number of deaths officially categorized as domestic violence related homicides¹¹ increased from four in 2005, to six in 2006, and eight in 2007. Calendar year 2010 saw increased tragedy with 7 women being murdered by their intimate partner and an additional 7 friends, coworkers and/or current boyfriend also being murdered. Tragically, of the 7 women killed, 5 children witnessed their murder.

The Solano Superior Court and each law enforcement agency in Solano County are important partners in supporting victim safety and offender accountability. Due to resource reductions, agency furloughs, staff layoffs, and assignment rotations at both the Court and police agencies, handling of domestic violence, sexual assault, dating violence and stalking is

¹⁰ Data courtesy of Nancy O'Malley, Alameda County District Attorney, January 14, 2010.

¹¹ Official classification as a domestic violence related death in Solano County does not include any cases that may have victims that were transported to out of county medical facilities where they died. These numbers are limited to the information received at the scene from the lead investigator. If domestic violence is not reported at the time of, or before the autopsy, then it wouldn't be recorded as domestic violence.

inconsistent. The need to improve judicial handling of these cases is significant as is the need to develop and implement policies and training for police, prosecutors, probation, parole and judicial officers in recognizing, investigating and prosecuting sexual assault crimes so that investigation and responses to such crimes are institutionalized regardless of staff assigned to them. It is through development and implementation of policies, including SART protocols, and training for professionals that victims in Solano County will find safety and offenders will be held accountable.

Current Services

The County's Office of Family Violence Prevention has made significant strides in developing collaborative relationships with public and private partners. In 2011, as a result of the Office on Violence Against Women Community Defined Solutions Grant awarded in 2010, the Solano Family Justice Center (SFJC) was able to complete the first two (2) phases of its strategic implementation plan by hiring key personnel and co-locating a limited number of service providers into our temporary site location. On February 2, 2011, Phase I of the SFJC implementation plan included the collocation Office of Family Violence Prevention and staff from LIFT3 Support Group and DV Shelter. On July 1, 2011, the SFJC moved onto Phase II of implementation by adding the DA's Victim Witness Unit and prosecutors from the DA's Major Crimes Unit. The SFJC facilitated the additional coordination of services on behalf of victims of domestic violence. Specifically, the SFJC has created a streamlined intake and assessment process that allows staff to more quickly and easily identify areas of both strengths and needs on behalf of the client seeking assistance. Also, due to the co-location of these onsite partners, communication and service delivery has improved. This sharing of space, resources, and information has allowed for greater impromptu strategizing opportunities to increase victim safety and improve service delivery which can be attributed to the close proximity of service

providers, a shared mission and vision, as well as an increased understanding of various resources offered by the onsite service providers.

Gaps in Services

Notwithstanding stronger collaborative efforts, there continues to be gaps in available services to victims. As a result of both limited and temporary space restrictions, several project partners have not been able to co-locate within the SFJC, meaning service delivery is still fragmented and agency-centric. Only fifteen (15) percent of providers expressing an interest in placing staff, either on a full-time or rotating basis, at the SFJC have been able to do so. The SFJC presently occupies approximately 1500 square feet in the County's Government Center. This space constraint has been problematic when identifying confidential meeting areas to conduct intake and assessments with victims seeking services. Project staff is seeking approximately 30,000 square feet of space to better accommodate provision of expanded and seamless services to victims. There is a continued need for the SFJC to develop comprehensive policies and procedures, operations manuals, security protocols, and confidentiality agreements. These documents are presently in a provisional format as the SFJC looks to expand via the addition of on-site project partners and the operationalization of our on-site collaboration while at the same time, strengthening the safety net of services provided by our off-site partners as well. In the absence of this expanded co-location of services, victims must still navigate a multitude of agencies that provide agency-centered services. Victims often require additional assistance with language services, transportation, childcare, and immigration assistance and are often provided an assessment at each agency, thus duplicating efforts. Various offsite partners are still "speaking" a different service language which is in contrast to those co-located providers who are beginning to "speak" a shared SFJC service language. And finally, as stated under the heading titled, *Problems to be Addressed*, resource reductions, agency furloughs,

staff layoffs, and assignment rotations at both the Court and police agencies, results in inconsistent handling of domestic violence, sexual assault, dating violence and stalking cases.

How Proposed Project Complements the State's STOP Violence Against Women Implementation Plan

The primary goal of California's STOP Implementation Plan is to "promote collaboration among police, prosecutors, the judiciary, victim service agencies, and service providers in an effort to better serve victims of sexual assault, domestic violence, and dating violence, and to hold offenders accountable."¹² Table 2, below, identifies the correlation between this proposal to develop the Solano Family Justice Center and the State's priorities.

Table 2: SFJC Furtherance of California's STOP Violence Against Women Implementation Plan	
California STOP Violence Against Women Implementation Plan	How the Solano Family Justice Center Services Complement State Priorities
Client-centered and personal approaches, culturally competent practices, and case management that emphasizes individualized approaches with a focus on safety.	<ul style="list-style-type: none"> • Provides easily accessible, comprehensive services for all domestic violence, sexual assault, dating violence, and stalking victims. • Partner collaboration enables provision of culturally competent, multilingual services.
Quality of staff, collaboration, training, and technical assistance are important in providing services for victims.	<ul style="list-style-type: none"> • Enhances collaboration through co-location of domestic violence, sexual assault, dating violence, and stalking victims' services. • Systematic partner cross-training.
Capacity building is necessary and is facilitated through technical assistance.	<ul style="list-style-type: none"> • Professional development, cross-training, and focused technical assistance.
Victims need more support and assistance in navigating and accessing the legal and service systems.	<ul style="list-style-type: none"> • Co-located advocates, legal services, law enforcement, prosecution, and county/non-profit services.
Outreach to the identified underserved population through effective community-based programs and collaboration among agencies is needed.	<ul style="list-style-type: none"> • Provide culturally appropriate outreach materials that are for the target population. • Ensure staffing at the SFJC is reflective of the target population. • Enhance partnerships with key community-based agencies that are representative of the target population.
Collective planning and coordinated approaches on the part of providers should be	<ul style="list-style-type: none"> • System-wide practices to ensure client confidentiality and client case management.

¹² California Governor's Office of Emergency Services: Services*Training*Officers*Prosecutors (STOP) Implementation Plan 2007-2009 Violence Against Women Act.

Table 2: SFJC Furtherance of California's STOP Violence Against Women Implementation Plan	
California STOP Violence Against Women Implementation Plan	How the Solano Family Justice Center Services Complement State Priorities
taken into consideration when providing services for victims.	<ul style="list-style-type: none">• System-wide outcomes tracking and use of outcomes tracking software to facilitate cross-referral.

Other OVW Grants

Solano County is currently being awarded under the Fiscal Year 2010 Community Defined Solutions to Violence Against Women (CDS) Grant Program and the Fiscal Year 2010 Safe Haven: Supervised Visitation and Safe Exchange Grant Program. Funding from the Arrest Grant Program allows Solano County to continue to expand and strengthen the collaboration between criminal justice agencies, advocates, and service providers in an effort to respond to the growing number of victims seeking services. The current CDS grant provided much needed resources to facilitate planning and initial implementation of the Solano Family Justice Center project, a collaborative effort between the OFVP and 23 partner agencies. Arrest Grant funds will provide for further implementation of the project by expanding the capacity to include staff from up to 13 agencies in one location. Solano County was also successful in receiving funding under the Safe Haven: Supervised Visitation and Safe Exchange Program. The Safe Haven project provides yet another resource for families accessing services at the Solano Family Justice Center. Many women who are embroiled in custody issues with their abuser are not aware of other services available to them. Through collaboration between the two projects, victims and survivors of abuse are provided a "warm handoff" when clients accessing either program are in need of services by the other program.

Impact of Current Efforts

Current efforts to prevent and reduce, domestic violence, sexual assault, dating violence, and stalking have been significant. With the implementation of Phase I and II of the Solano Family Justice Center project, SFJC partners have experienced an increase in victim referrals

from the Solano Legal Access Center, Catholic Social Services, local police agencies, and other County departments. Additionally, Child Welfare Services has increased their identification of cases with elements of domestic violence thus increasing their referrals for assistance, as well as requests for training and technical support. Collaborative relationships have been strengthened and the number of “warm handoffs” to partner agencies, particularly for victims in our target populations, has successfully increased. As a direct result of collaborative efforts to prevent and reduce domestic violence project partners worked with State Legislators to pass a bill that would provide limited funding for continued coordinated, multidisciplinary responses that support victim safety and offender accountability¹³. The Solano FJC project has garnered local and state-wide recognition which has led to a strong partnership with the National Family Justice Center Alliance and the California Family Justice Initiative allowing SFJC partners to receive additional technical assistance with best practice models for serving victims. Project partners are reporting an increase in referrals, inquiries, and information assistance from non-victims seeking to assist co-workers, family members and neighbors in need of services.

Continued Need for the Project

In calendar year 2010, 7 women died at the hands of their abuser. In addition, 7 “bystanders” that included current boyfriends, roommates, friends and family members, were also killed and 5 children witnessed the killing of their mother. In Solano County, many services for victims have been cut or eliminated. The 2007 SFJC Feasibility Study indicated that victims had to navigate, on average, 23 different agencies in order to get their needs met. With the implementation of Phase I of the SFJC the Office of Family Violence Prevention’s (OFVP) Family Violence Intervention Team and advocates from LIFT3 Support Group and Domestic

¹³ California Senate Bill 154 (Wolk) allows Solano County to collect an additional \$2 in Vital Records Fees to fund administration of multidisciplinary approaches to domestic violence and sexual assault.

Violence Shelter began collocation as the first of three phases of fully implementing the Solano Family Justice Center project. In Phase II, the OFVP and LIFT3 moved into temporary larger space to include the Victim Witness Unit and Deputy District Attorneys from the Major Crimes Unit which handles domestic violence and sexual assault cases. Other partners are waiting to collocate with the existing partners. Continuation of funding under the Grants to Encourage Arrests Program will facilitate the OFVP's ability to move the project into Phase III, the final implementation phase. By continuing to fund key OFVP and LIFT3 staff and through additional training and technical assistance provided by approved OVW providers, GTEAP funding will provide much needed resources to develop training, policies and protocols for our judicial and law enforcement partners to better recognize and respond to victims of sexual assault, domestic violence, dating violence and stalking and improve judicial handling of such cases and to institutionalize best practices.

The Community to be Served

The Solano Family Justice Center (SFJC) will continue to serve all of the growing population of domestic violence victims, but will focus on mono-lingual and bi-lingual Spanish-speaking, immigrant and undocumented, and low-income victims of domestic violence, sexual assault, dating violence and stalking. The SFJC's collaborative efforts with our service providers and community partners has created an opportunity to expand our expertise, resource coordination and victim services to complex, multi-faceted domestic violence cases that were previously receiving less than comprehensive services from small or single jurisdictional agencies. The proposed project will meet the needs of the target population by providing a coordinated response through the co-location of multiple service providers. Staff funded from this project will conduct outreach to traditionally underserved women residing in the unincorporated areas of the county as well as mono-lingual and bilingual Spanish-speaking

communities. Project staff and partners will provide resources such as written materials, presentations and individual assistance to immigrant and non-English speaking victims.

B. What Will be Done

With funding from the GTEAP Program, the OFVP will retain the core personnel needed to finish implementing Phase III of the Solano Family Justice Center. The Solano Family Justice Center (SFJC) will continue to expand its offerings under a “one-stop” port of entry for victims of domestic violence, sexual assault, dating violence, and stalking.

Goals and Objectives

With the continued funding from the OVW’s GTEAP Program, the SFJC will:

1. Expand and enhance the Center by moving from Phase II to Phase III of its strategic implementation plan. This will allow the SFJC to bring all project partners – as indicated by the attached Memorandum of Understanding – into one location. In order to accomplish these goals, this application proposes to continue to fund key project staff.
2. Revise existing and implement updated policies and training for police, prosecutors, probation and parole officers, and the judiciary in recognizing, investigating, and prosecuting instances of sexual assault, with an emphasis on recognizing the threat to the community for repeat crime perpetration by such individuals.¹⁴
3. Educate judges in criminal and civil courts, including juvenile courts, about sexual assault, domestic violence, dating violence, and stalking and improve judicial handling of such cases.

¹⁴ This includes updating Solano County’s Sexual Assault Response Team (SART) protocols and training.

Grants to Encourage Arrest Policies and Enforcement of Protection Order Program
Solano Family Justice Center

Table 3: Project Goals, Objectives, Activities, and Timeframe

Goals	Objectives	Activities	Timeframe (Month)
<p>1) Transition from Phase II to Phase III of the SFJC's strategic implementation plan. Expand the co-location of project partners into the SFJC to provide comprehensive service provision for victims of domestic violence.</p> <p>OUTCOME: Full implementation and collocation of SFJC partners; centralized provision of services, increased successful prosecution of cases, higher success of victims accessing and engaging in services.</p>	<p>Create space for all on-site partners including telecommunications systems, internet access, and confidential interview rooms as appropriate prior to moving into the identified permanent site.</p>	Organize on-site partner offices according to client flow and partner needs, and assign spaces to partners.	3
		Install necessary infrastructure (phones, internet, etc.)	3
		Develop onsite partner agreements	2
	<p>Conduct a review of established systems based on client and partner feedback every six months after moving into a permanent site.</p>	Facilitate focus groups and exit interviews.	6, 12, 18, 24
		Solicit partner feedback.	6, 12, 18, 24
		Review non-identifying data and report out to partners.	6
	<p>In collaboration with our project partners, create comprehensive organizational infrastructure documents to guide the operations of the expanded SFJC.</p>	Update and expand agreements regarding space, standard operating procedures, safety protocols, and confidentiality in on-site partners' agreements.	6
		Provide orientation and training to new on-site partners regarding policies, procedures and center expectations.	1, ongoing
		Meet with all on-site staff to discuss SFJC operations.	Monthly
	<p>Identify and implement evaluation software (such as <i>Efforts to Outcomes</i>) to ensure case management, referrals, and outcome tracking.</p>	Identify software most suitable to SFJC needs.	1-3
		Customize and install software, conduct partner trainings.	3-6
		Provide outcome reports to SFJC	Monthly

Table 3: Project Goals, Objectives, Activities, and Timeframe

Goals	Objectives	Activities	Timeframe (Month)
2) Revise policies and training for police, prosecutors, probation and parole officers, judiciary in recognizing, investigating, and prosecuting sexual assault, with an emphasis on recognizing the threat to the community for repeat crime perpetration by such individuals. OUTCOMES: Policies adopted by Police, DA, Probation and Parole; improved handling of sexual assault cases; improved outcomes for victims.	Update existing sexual assault response (SART) and domestic violence response protocols approved by the Solano County Law Enforcement Chiefs Association in 2000 and 2005 respectively.	management team and partners. Conduct meetings of partners and law enforcement to review existing protocols and newly established laws and statutes governing the handling of sexual assaults. Strategize the manner in which newly established laws and statutes will be implemented by partner agencies and develop training modules. Finalize and recommend to the Solano County Law Enforcement Chief's Association the adoption of the revised Policies and Procedures.	3-4 and 12, 18 4-8 and 12, 18
3) Educate judges in criminal and civil courts about sexual assault, domestic violence, dating violence and stalking and improve judicial handling of such cases. OUTCOMES: Policies adopted by judicial bench; improved case outcomes;	Develop policies and procedures to improve judicial handling of such cases.	In partnership with the Family Law bench, co-facilitate meetings to draft new domestic violence, sexual assault, dating violence and stalking policies and procedures. Provide the draft document to SFJC and court partners for comment. Finalize and recommend to the courts the adoption of the policies and procedures.	4-12 12 16

Table 3: Project Goals, Objectives, Activities, and Timeline

Goals	Objectives	Activities	Timeline (Month)
improved outcomes for victims.	Provide training and technical assistance to judicial officers and appropriate court staff regarding the theory of domestic violence, sexual assault, dating violence, and stalking, relational and victimization dynamics, victim identification and presentation, the intersect of domestic violence and child maltreatment, as well as mutual combat.	Develop training materials with SFJC and court partners.	12
		Create a bench book of resources for judicial officers.	12
		Hold regular Brown Bag lunch meetings to provide training and to facilitate a transfer of learning.	Bi-monthly beginning in month 2
		Continue to monitor and update resources contained in the bench book.	6, 12, 18, 24

Expected Outcomes and Timeline

Please see outcomes and timeline as outlined in Table 3 above. In addition, documented and published outcomes of Family Justice Centers (FJCs) across the country that are providing one-stop comprehensive services include: reduced homicides; increased autonomy and empowerment for victims; improved offender prosecution outcomes; reduced fear and anxiety for victims and their children; reduced recantation and minimization by victims when wrapped in services and support; and increased efficacy among service providers through the provision of collaborative services for victims.¹⁵ Based on careful study of the outcomes realized by successful FJCs and assessment of its own innovations, the Solano Family Justice Center will: improve victim safety; increase reporting of domestic violence, sexual assault, dating violence, and stalking; reduce the number of domestic violence-related homicides and significant injury cases; increase the number of successful prosecutions; and reduce the number of case dismissals.

How Funding will Enhance Our Existing Project

As stated previously, the Solano Family Justice Center is currently in Phase II of implementation and includes only four on-site partners. With continued funding, additional services to be offered include: housing assistance, victim financial empowerment, access to public assistance, employment and housing advocacy, a streamlined process for requesting orders of protection, and other necessary services. Continued funding will facilitate the ability to fully implement the Solano Family Justice Center project and offer a much broader array and variety of services to victims and survivors of domestic violence, sexual assault, dating violence and stalking. Additionally, with continued funding, project staff will educate judges in the criminal and civil courts about sexual assault, domestic violence, dating violence and stalking in

¹⁵ Casey Gwinn and Gael Strack, *Hope for Hurting Families: Creating Family Justice Centers Across America*, Volcano Press, 2006.

order to improve judicial handling of these cases; develop and strengthen policies and training for police, prosecutors, and the judiciary in recognizing, investigating, and prosecuting instances of sexual assault and domestic violence against older individuals and individuals with disabilities; and will develop and implement policies and collaborate with our law enforcement partners to develop training for police, prosecutors, and the judiciary in recognizing, investigating, and prosecuting instances of sexual assault, with an emphasis on recognizing the threat to the community for repeat crime perpetration by such individuals. .

Tangible Products to be Developed

Due to the reduced funding available through this solicitation and in order to maximize limited resources, the OFVP administrative budget will fund any tangible products developed.

Victim Safety and Autonomy: Current and Planned

In an effort to ensure victim safety and autonomy, the SFJC has worked diligently to put several key elements in place. The SFJC only provides services to victims of domestic violence, sexual assault, stalking and dating violence. All individuals requesting services are screened at the time of intake to determine whether the individual is a victim or a batterer attempting to gain access to the Center. The SFJC has developed an initial safety protocol and confidentiality policy and regular meetings with co-located service providers include safety discussions and debriefings. A danger assessment and safety planning is conducted with clients at the time of intake. With regard to victim autonomy, the SFJC and its project partners recognize that victims of domestic violence have the right to accept or refuse any and all services and resource referrals. On this same note, there is an equal commitment to sharing all options for services, safety planning, and available resources that may be of assistance to the client. This commitment includes discussion of the pros and cons of each option with the client in an effort to provide clear and unbiased information for the victim to make an informed decision. This process is

intended to meet the client where she or he is at and to enhance safety through transparent communication. The SFJC intends to maintain the same level of diligent commitment to victim safety and autonomy it has in the past and is noted above. As the Center moves into a larger permanent space and expands its services through the additional co-location of service providers, the safety protocol will be updated to reflect these changes. All new providers will be trained on the SFJC's safety protocols; safety will be discussed at the monthly co-located service provider meetings and will include facilitated safety briefings.

C Who Will Implement the Project

Experience and Expertise of the Organization Responsible for Implementation

The Solano County Office of Family Violence Prevention (OFVP) is the lead agency responsible for implementation of the project. The OFVP was established in 1998 by the Board of Supervisors and has been providing services to victims of domestic violence, sexual assault, stalking and dating violence since 2001. The OFVP works collaboratively with Federal, State, county, city and community based agencies and staff to support seamless service delivery that ensures victim safety and offender accountability. The OFVP is seen as "go to" experts in collaboration and organizational coordination of family violence prevention.

As the lead applicant for this proposal Solano County's OFVP will provide as in-kind support to the project, the services and expertise of **Carolyn Wall**, Director of the OFVP and **S. Jola Hinson**, Office Assistant III. **Carolyn** has held her current position for over 12 years and has expertise in project management, resource and human management, organizational development, budgeting, policy development and legislative analysis. **Carolyn** will ensure full grant and programmatic compliance and implementation of the proposed project. **S. Jola** has held her current position for over 11 years and has expertise in accounts receivable and payable, budget development and compliance, and general accounting practices. Additionally, **S. Jola** is

responsible for payroll, budget projections, purchasing and general office duties. [REDACTED] will be responsible for financial reporting and ongoing budget compliance of the project. Additionally, this application proposes to continue to employ two grant funded staff members assigned to the project. The OFVP further proposes to subcontract with LIFT3 Support Group and DV Shelter to employ a confidential advocate to be collocated at the SFJC. Table 4, below, includes a description of the key responsibilities and expertise for staff funded through the Arrest program. Position descriptions and resumes are included as amendments to this application.

Table 4: Key Staff and Responsibilities	
Key Staff	Responsibilities
Program Coordinator- [REDACTED] [REDACTED]	Provide key oversight for activities outlined in the Goals and Objectives, table 5. Work to guarantee increasingly higher levels of collaboration between partners and the continued development of comprehensive services and supports for victims, as well as improved offender accountability efforts. [REDACTED] has an extensive background and expertise in working directly with victims of domestic violence and sexual assault having spent 19 years in the field including as a confidential victim advocate with a community based DV program in central California. [REDACTED] has expertise in coordinated approaches to domestic violence, cultural competency and collaboration and is an instructor for the Center for Human Services at UC Davis Extension. [REDACTED] holds a Master's Degree in Social Work, a Masters in Health Services Administration and is a Licensed Clinical Social Worker.
Victim Resource Specialist –	The Victim Resource Specialist (VRS) performs casework dealing with highly complex domestic violence, dating violence, sexual assault, and stalking issues. The VRS performs diagnostic assessments, develops safety plans, provides case consultation and ongoing casework management of related cases, arranges for emergency shelter and other services, maintains confidential records and performs related duties as required. This position works closely with law enforcement, the DA's Office, the courts, community based domestic violence and sexual assault agencies, Child Welfare Services, Adult Protective Services, Probation, faith based, housing and employment, and other agencies necessary for supporting victim safety and offender accountability.
LIFT3 Advocate	The LIFT 3 Advocate provides comprehensive and quality advocacy services to victims of domestic violence; foster and maintain positive relationships with other service providers, community members, and business partners; and ensure that client records and paperwork are complete and accurate.

Demonstration of Partnerships

As outlined in the attached Memorandum of Understanding (MOU), the OFVP has

established and strengthened collaborative partnerships in order to plan and implement the proposed project. Beginning in 2007, the OFVP facilitated collaborative meetings with 23 partner agencies in an effort to conduct a feasibility study to determine the need and readiness of partners to develop and implement a then-proposed Solano Family Justice Center (SFJC). These meetings resulted in a strong commitment of the partners to not only move forward with strategic implementation planning but to support the Office of Family Violence Prevention as the lead agency. In 2009, the Board of Supervisors unanimously accepted the Feasibility Study and directed the OFVP and partners to move forward with strategic implementation planning. In 2009 and 2010, strategic implementation planning meetings were held each month and attendance at these meetings was consistently attended by 35 to 50 participants from partner agencies. Sign in sheets for each meeting are on file and available for review upon request.

LIFT3 Support Group and DV Agency has been and continues to be our most important partner as evidenced by our many partnership agreements and MOU's for several different projects including the project proposed herein. Additionally, the OFVP provides unrestricted funding of approximately \$50,000 per year through the collection of Marriage License Fees and Battered Women's Shelter fees to support LIFT3's mission and work with victims. The attached MOU includes only the primary and key partners on the project as there are a total of 27 agencies as well as local, state and federal elected officials who are partners and supporters of the project.

D Sustainability

The SFJC Strategic Plan includes an inventory of available public and private revenue sources that could potentially be approached for ongoing support. SFJC partners developed a systematic approach to securing these funding sources in order to ensure the ongoing viability and sustainability of the FJC. As the FJC expands its services, it is anticipated that its successes will further attract long-term funding support. A central part of the strategic planning process

involves the creation of a timeline and detailed plan for pursuing and securing large foundation, state, and federal grants in support of the operational needs of the Family Justice Center, in addition to local public and private sources of support.

In the past year, Solano County worked closely with State-level elected officials to pass Senate Bill 154 which authorized the Boards of Supervisors of Solano County to increase fees for copies of certified vital records by up to \$2 each for the purposes of providing funding for governmental oversight and coordination of family violence prevention, intervention, and prosecution efforts in the county. The Board of Supervisors has authorized that these funds be allocated for use by the Solano Family Justice Center.

The Office of Family Violence Prevention has a proven track record for developing programs and acquiring funding for long-term sustainability to support the program. Once such program is the Multi-Disciplinary Forensic Interview program (MDI). The MDI was developed in 1998 through a collaborative process and its mission is to reduce trauma to children who are suspected to have been sexually abused by conducting a single interview by a highly trained Child Forensic Interviewer. Interviews are audio and video recorded so as to reduce the need to conduct several interviews with the victim child. The MDI was implemented utilizing a combination of County General Funds, corporate sponsorships and funding from each of the law enforcement agencies throughout the county. Although the MDI project was originally developed as a pilot project, OFVP staff was successful in acquiring funding commitments and in-kind donations that continue to sustain the program.

1. Summary Data Sheet

1. Authorized Representative: Birgitta E. Corsello, County Administrator, Solano County, 675 Texas Street, Ste. 6500, Fairfield, CA 94533, Phone: (977) 784-6806, E-mail: bcorsello@solanocounty.gov
2. Point of Contact: Carolyn Wold, Director, Solano County Office of Family Violence Prevention, 675 Texas Street, Suite 4500, Fairfield, CA 94533, Phone: (977) 784-7180, E-mail: CA.Wold@solanocounty.gov
3. The Solano County Office of Family Violence Prevention (OFVP) has not expended \$500,000 in Federal funds in the past fiscal year. The County fiscal year ends on 6/30/12.
4. In addition to this application being submitted to the Office on Violence Against Women (OVW), the OFVP is currently receiving funding under the OVW Safe Havens Grant. Other pertinent grants received and/or being applied for by the County include: Edward Byrne Memorial Discretionary Grants Program; Edward Byrne Memorial Justice Assistance Grant Program; HealthCare for the Homeless; Drug Free Community Grant; Supportive Housing Grant; and COPS Technology Grant. A complete list of federal grants received by Solano County is available on request.
5. The Solano County OFVP is a division of the County of Solano, a unit of local government.
6. The Solano County OFVP will be subcontracting with LIFT3, Lifting Individuals Forward Through Tough Times, a non-profit DV victim services agency providing domestic violence crisis shelter, advocacy, transition skills/mentoring, and transitional housing.
7. This is a local application.
8. The Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program will be implemented in the County of Solano, California.

9. The primary Statutory Purpose and OVW Priority Areas to be addressed by this proposal are:

- Educate judges in criminal and civil courts (including juvenile courts) about sexual assault, domestic violence, dating violence and stalking, and improve judicial handling of such cases;
- Plan, develop and establish comprehensive victim service and support centers, such as family justice centers;
- Develop and implement policies and training for police, prosecutors, probation, and parole officers, and the judiciary in recognizing, investigating, and prosecuting instances of sexual assault, with an emphasis on recognizing the threat to the community for repeat crime perpetration by such individuals.

10. Summary of Current and Recent OVW Projects:

Community Defined Solutions to Violence Against Women Program, 2010-WE-AX-0022

Award Period: October 1, 2010 to September 30, 2012

Total funds remaining as of the date of this application: \$161,966.56

Total funds remaining in Personnel: \$113,227.13

Total funds remaining in Contracts/Consultants: \$ 45,506.21

Total funds remaining in Travel: \$ 2,291.22

Positions funded include 1 Full Time Equivalent (FTE) Program Coordinator, one .5 FTE Victim Resource Specialist and 1 FTE Confidential Victim Advocate employed by LIFT3 Support Group and Domestic Violence Shelter Agency.

Safe Haven: Supervised Visitation and Safe Exchange Program, 2010-CW-AX-K011

Award Period: October 1, 2010 to September 30, 2013

Total funds remaining as of the date of this application: \$343,220.52

Total funds remaining in Personnel: \$175,332.70

Total funds remaining in Contracts/Consultants: \$147,219.95

Total funds remaining in Travel: \$ 20,489.84

Positions funded include 1 FTE Program Coordinator. Additional positions that will be funded in the implementation phase of the project and which are pending the release of special conditions include:

- One .5 FTE Sr. Program Coordinator
- Two part time (up to 40 hours per month) on-call Visitation Monitors
- The LIFT3 Executive Director, part time (up to 40 hours per month) to provide technical assistance and training on domestic violence, sexual assault, dating violence and stalking and to receive victim referrals as needed.



Solano County

Family Justice Center Program Coordinator Position Description

Division: Office of Family Violence Prevention

INTRODUCTION

The Program Coordinator position within the Office of Family Violence Prevention will work collaboratively with county departments, law enforcement agencies, community and faith based agencies in a multidisciplinary modality to coordinate activities, programming, and evaluation of the Solano Family Justice Center and to coordinate day to day operations of the center.

POSITION INFORMATION

The Office of Family Violence Prevention, in conjunction with law enforcement, community based organizations, and other County departments, is seeking to establish a Family Justice Center in Solano County. The Solano Family Justice Center will promote multidisciplinary collaboration to best serve victims of domestic violence, sexual assault, elder abuse, stalking and child abuse. The Family Justice Center (FJC) model is a "wrap-around" approach to providing comprehensive services to family violence survivors by co-locating service providers. The U.S. Department of Justice's Office on Violence Against Women has identified the FJC model as a best practice in domestic violence intervention and prevention services.

The FJC Program Coordinator will be an integral player in establishing the newly created Solano Family Justice Center, in conjunction with the various partners. The FJC Project Manager will work at the direction of and report to the Executive team of the Solano Family Justice Center, providing key oversight of the four strategic planning task forces (Sustainability, Governance, Program and Site), in order to ensure that the main tasks are completed for the initial opening and operation of the FJC.

The FJC Program Coordinator will have experience working with victims of domestic violence, sexual assault, elder abuse, sexual assault and/or child abuse, or working with agencies that provide services to those individuals and their families. The Program Coordinator will also be familiar with or have experience with prosecutions, or law enforcement objectives. Experience in developing a major program or project is highly desired.

KNOWLEDGE, SKILLS, AND ABILITIES

Working knowledge of: principles and practices of business and public administration as pertinent to area of assignment; principles, practices and political implications of

decisions regarding budgeting, fiscal management, human resources and contract management; principles and methods of work planning, staffing analysis and project management; techniques and practices of research methodology, data collection, and analysis; report writing; application and use of basic statistics; the use of electronic information equipment and specific systems as used within the department.

Knowledge of: operations and functions of county government and the structure and function of the assigned department; modern supervisory management and human resources practice; modern office methods and procedures.



Ability to: plan, organize, and conduct research, analysis and statistical studies related to the various aspects of administration, budget and general management matters; collect, compile and analyze qualitative and quantitative data; review and implement changes in work methods, systems and procedures; understand, interpret and explain laws, regulations and policies governing program operations; prepare budgets, grant applications, service contracts and complex narrative and statistical reports; communicate effectively orally and in writing, and present conclusions and recommendations before advisory and policy bodies; establish and maintain effective working relationships with management, employees, clients, and the public in carrying out sound management policies; understand program objectives in relation to departmental goals and procedures; organize and prioritize work assignments; persuade, examine, and project consequences of decisions and/or recommendations; analyze administrative problems and budget requests; use of electronic information equipment and specific systems as used within the department; effectively supervise the work of technical and office support staff.

MINIMUM QUALIFICATIONS

Education: Any combination of course work and training which would provide an opportunity to acquire the knowledge and abilities listed. Normally, academic course work in public administration, business administration, management, accounting, political science, economics, statistics, English composition, psychology or closely related courses would provide such an opportunity.

Experience: Work experience which would provide an opportunity to acquire the knowledge and abilities listed. Normally, one year of full-time professional level staff experience related to general administration, accounting, budgetary analysis, or human resources work including research, analysis, and preparation of written reports and recommendations would provide such an opportunity.

License: Possession of a valid driver's license at the appropriate level including necessary special endorsements, as required by the State of California to perform the essential job functions of the position.



3. Budget Narrative

The budget reflects the commitment of Solano County to collaborate with community service providers to plan, implement, and launch the Solano Family Justice Center (SFJC). The Solano Office of Family Violence Prevention will leverage significant matching resources for this program including all office space costs and the staff positions co-located at the SFJC by other agencies who will be supporting the delivery of the comprehensive victim services described in the application narrative.

A Personnel

The Office of Family Violence Prevention will utilize Grants to Encourage Arrest Policies (GTEAP) Program funding to support the following positions:

1 FTE SFJC Program Coordinator: \$83,269

The SFJC Program Coordinator will work at the direction of and report to the Executive Team of the SFJC to ensure that the main tasks are completed for the initial opening and operation of the SFJC. This position will work to guarantee increasingly higher levels of collaboration between partners and the continued development of comprehensive services and supports for victims, as well as improved offender accountability efforts. Additionally, this position will be responsible for working with the SFJC partners, the Courts, police, parole and probation, to develop and implement training about sexual assault, domestic violence, dating violence and stalking and improve judicial handling of such cases.

(Annual salary \$66,620 per year X 15 months= \$83,269.)

1 FTE Domestic Violence Victim Resource Specialist: \$104,535

A 1.0 FTE Domestic Violence Victim Resource Specialist will be hired and located at the SFJC. The Victim Resource Specialist will perform diagnostic assessments, develop safety plans, provide case consultation and ongoing casework management of related cases, arrange for

emergency shelter and other services, maintain confidential records, and perform related duties as required. (Annual salary \$83,628 per year X 15 months= \$104,535.)

B Fringe Benefits

Solano County employees receive approximately 47.7% Fringe Benefits (including retirement, vision, dental, longevity, bilingual pay, and other benefits). All personnel positions funded by the GTEAP Program receive benefits. The formula for calculating the total benefits is estimated as benefit rates vary depending on bargaining unit and level of coverage selected by the employee. Additionally, some benefits are calculated based on a percentage of employee compensation and others are a flat rate amount. For simplicity of calculation, we've extrapolated all of the benefit amounts to estimate a percentage of compensation as shown below:

$$\text{\$ } 83,269 + \text{\$ } 104,535 = \text{\$ } 187,804 \times 47.7\% = \text{\$ } 89,591$$

Total Fringe Benefits Cost: \$89,591

C Travel

Purpose of Travel: OVW-Mandated Training and Technical Assistance. The Solano County Office of Family Violence Prevention and the SFJC will send personnel, including our project partner staff, to OVW sponsored training and technical assistance events. The \$10,000 in OVW mandated technical assistance and training funds has been allocated in accordance with program guidelines. The sites of the training sessions are currently unknown. The SFJC will follow the approved Federal Travel Policy, including costs for per diem.

Total Travel Cost: \$10,000 (OFVP staff = \$6,210; Contractor staff = \$3,790)

D Equipment

None

E Supplies

None, all supplies will be provided by the OFVP through their administrative budget as an in-kind contribution to the program.

F Construction

None

G Consultants/Contracts

The Solano County Office of Family Violence Prevention will be subcontracting with LIFT3 (Lifting Individuals Forward Through Tough Times), a non-profit domestic violence victim services agency providing domestic violence crisis shelter, advocacy, empowerment and transition skills, and mentoring, and transitional housing.

The depth of the history and the close collaborative relationship between LIFT3 and the SFJC partners, as well as LIFT3's resources and strengths are further detailed in the "History of Collaboration" section of the attached Memorandum of Understanding and the proposal narrative. The Solano County Office of Family Violence Prevention proposes contracting with LIFT3 on a sole source basis for the services detailed below.

LIFT3 will provide a Domestic Violence Advocate for a total of 775.75 hours over the 24 months to work onsite at the Solano Family Justice Center, providing comprehensive and quality advocacy services to victims of domestic violence; foster and maintain positive relationships with other service providers, community members, and business partners; and ensure that client records and paperwork are complete and accurate. LIFT3 will also receive funding from the County's Battered Women's Shelter fee and Marriage License Surcharge fee to fund additional advocate hours so that at least one advocate is available at the SFJC on a full-time basis.

Salary of \$16.25 per hour x 775.75 hours = 12,605

Total Contracts Costs: \$12,605

H Other Costs

None

H Indirect Costs

None

Budget Detail Worksheet

A. Personnel

<u>Name/Position</u>	<u>Computation</u>	<u>Cost</u>
Program Coordinator	\$66,620/12 x 15 months	\$ 83,269
Victim Resource Specialist	\$83,628 /12 x 15 months	\$104,535

The SFJC Program Coordinator will work at the direction of and report to the Executive Team of the SFJC to ensure that the main tasks are completed for the initial and expanded operation of the SFJC. This position will work to guarantee increasingly higher levels of collaboration between partners and the continued development of comprehensive services and support for victims, as well as improved offender accountability efforts. Additionally, this position will be responsible for working with the SFJC partners, the Courts, police, parole and probation, to develop and implement training about sexual assault, domestic violence, dating violence and stalking and improve judicial handling of such cases.

The Victim Resource Specialist will perform diagnostic assessments, develop safety plans, provide case consultation and ongoing casework management of related cases, arrange for emergency shelter and other services, maintain confidential records, and perform related duties.

Due to the decreased amount of funding available through this solicitation, the county proposes to utilize grant dollars to fund positions for 15 rather than 24 months. One-time availability of gap funding will be utilized for 9 months of the grant period to ensure funding is available for mandated travel and technical assistance, to compensate our community based domestic violence shelter partner for their role in grant activities, and to ensure continuity of progress achieved thus far on program activities.

TOTAL PERSONNEL: \$187,804

B. Fringe Benefits

Solano County employees receive a comprehensive package of fringe benefits with rates varying depending on bargaining unit as well as level of coverage elected by the employee under the various insurance plans offered. Benefits include FICA, Retirement Medical, Dental, Vision, Life, Disability Insurance, longevity and bilingual pay. Various benefit rates are paid either on a percentage of an employee's total compensation or as a flat dollar amount. Some are paid all at once at the beginning of the fiscal year and some are paid monthly or quarterly. To simplify the spreadsheet below, benefits were calculated to show a percentage of compensation over 15 months. All staff positions funded by the GTEAP Program receive benefits; with the overall estimated rate projected to be 47.7% during the grant-funded period as calculated below.

<u>Name/Position</u>	<u>Computation</u>	<u>Cost</u>
Program Coordinator		
FICA/Medicare	$\$83,269 \times 7.65\%$	\$ 6,370
Vision	$\$83,269 \times 0.234\%$	\$ 195
Medical	$\$83,269 \times 22.7\%$	\$18,902
CA PERS	$\$83,269 \times 13.14\%$	\$10,942
CA PARS	$\$83,269 \times 1.32\%$	\$ 1,099
Disability	$\$83,269 \times 0.50\%$	\$ 416
Life Ins.	$\$83,269 \times 0.24\%$	\$ 199
Dental	$\$83,269 \times 2.05\%$	\$ 1,710
Other (OPEB, POBS, etc.)	$\$83,269 \times 6.043\%$	\$ 5,032

Subtotal Program Coordinator Benefits: \$44,865

Victim Resource Specialist		
FICA/Medicare	$\$104,535 \times 7.65\%$	\$ 7,997
Vision	$\$104,535 \times 0.187\%$	\$ 195
Medical	$\$104,535 \times 15.430\%$	\$ 16,130
CA PERS	$\$104,535 \times 11.76\%$	\$ 12,293
Life Ins.	$\$104,535 \times 0.08\%$	\$ 84
Dental	$\$104,535 \times 1.636\%$	\$ 1,710
Other (OPEB, POBS, etc.)	$\$104,535 \times 6.043\%$	\$ 6,317

Subtotal Victim Resource Specialist Benefits: \$44,726

TOTAL BENEFITS: \$89,591

C. Travel

The \$10,000 in OVW mandated technical assistance and training funds has been allocated in accordance with program guidelines. The sites of the training sessions are currently unknown. The SFJC will abide by the approved Federal Travel Policy, including costs for per diem.

Purpose of Travel	Location	Item	Computation	Cost
OVW Orientation	Washington, DC	Airfare	$\$450 \times 1$ person	\$450
OVW Orientation	Washington, DC	Hotel	$\$189 \times 1$ person $\times 3$ nights	\$567
OVW Orientation	Washington, DC	Per diem, parking, shuttle	$\$75 \times 1$ person $\times 3$ days	\$225

OVW Technical Assistance Conference/Training	TBD	Airfare	\$450 x 2 people x 2 events	\$1,800
OVW Technical Assistance Conference/Training	TBD	Hotel	\$189 x 2 people x 3 days x 2 events	\$2,268
OVW Technical Assistance Conference/Training	TBD	Per diem, parking, shuttle	\$75 x 2 people x 3 days x 2 events	\$900

TOTAL TRAVEL: \$ 6,210

D. Equipment

None

TOTAL EQUIPMENT: \$ 0

E. Supplies

None, all supplies will be provided by the OFVP through their administrative budget as an in-kind contribution to the program.

TOTAL SUPPLIES: \$ 0

F. Construction

None

TOTAL CONSTRUCTION: \$ 0

G. Consultants/Contracts

The Solano County Office of Family Violence Prevention will be subcontracting with LIFT3 (Lifting Individuals Forward Through Tough Times), a non-profit domestic violence victim services agency providing domestic violence crisis shelter, advocacy, empowerment and transition skills, and mentoring, and transitional housing. This contract will be in compliance with the County's Contract and Procurement Policy for Sole Source contracts.

<u>Name of Contractor</u>	<u>Computation</u>	<u>Cost</u>
LIFT3 Confidential Advocate	16.25/hour x 775.75 hours	\$ 12,605

The depth of the history and the close collaborative relationship between LIFT3 and the SFJC partners, as well as LIFT3's resources and strengths are further detailed in the "History of Collaboration" section of the attached Memorandum of Understanding and

the proposal narrative. The Solano County Office of Family Violence Prevention proposes contracting with LIFT3 on a sole source basis for the services detailed below. LIFT3 will provide a Domestic Violence Advocate for an estimated 387 hours per year over the 24 month grant period to work onsite at the Solano Family Justice Center, providing comprehensive and quality advocacy services to victims of domestic violence; foster and maintain positive relationships with other service providers, community members, and business partners; and ensure that client records and paperwork are complete and accurate. LIFT3 will also receive funding from the County's collection of Battered Women's Shelter Fees and Marriage License Surcharge Fees to fund additional advocate hours so that at least one advocate is available at the SFJC on a full-time basis.

Subtotal Consultant/Contractor: \$ 12,605

Consultant Travel:

Reflected below are the estimated expenses for travel expenses for one LIFT3 staff to attend OVW mandated training and technical assistance events.

Purpose of Travel	Location	Item	Computation	Cost
OVW Orientation	Washington, DC	Airfare	\$450	\$450
OVW Orientation	Washington, DC	Hotel	\$189 x 3 nights	\$567
OVW Orientation	Washington, DC	Per diem, parking, shuttle	\$75 x 3 days	\$225
OVW Technical Assistance Conference/Training	TBD	Airfare	\$450 x 2 events	\$900
OVW Technical Assistance Conference/Training	TBD	Hotel	\$189 x 3 days x 2 events	\$1,134
OVW Technical Assistance Conference/Training	TBD	Per diem, parking, shuttle	\$75 x 3 days x 2 events	\$450
OVW Technical Assistance Conference/Training	TBD	Mileage	116 miles x .55 per mile	\$64

Subtotal Consultant/contractor travel: \$ 3,790

TOTAL CONSULTANT/CONTRACT: \$ 16,395

H. Other Costs
None

I. Indirect Costs
None

TOTAL PROJECT COSTS: \$ 300,000

BUDGET SUMMARY

Budget Category	Amount
A. Personnel	\$ 187,804
B. Fringe Benefits	\$ 89,591
C. Travel	\$ 6,210
D. Equipment	\$ 0
E. Supplies	\$ 0
F. Construction	\$ 0
G. Consultants/Contracts	\$ 16,395
H. Other Costs	\$ 0
I. Indirect Costs	\$ 0
TOTAL PROJECT COSTS	\$ 300,000
Federal Share Requested	\$ 300,000
Non-Federal (Match) Amount	\$ 0

5. Proposal Abstract

The Solano County Office of Family Violence Prevention, the lead agency for this project, submits this application in partnership with LIFT3, a community based domestic violence services agency. Additional SFJC partners include the Superior Court, District Attorney, Sheriff, local Police Departments, County Probation, Health and Social Services Department, Youth and Family Services, Legal Services of Northern California, Kaiser Permanente, and others.¹

This application proposes to fully implement a Solano Family Justice Center, to educate judges in criminal and civil courts, including juvenile courts, about sexual assault, domestic violence, dating violence, and stalking and improve judicial handling of such cases; and to revise existing and implement updated policies and training for police, prosecutors, probation and parole officers and the judiciary in recognizing, investigating, and prosecuting instances of sexual assault, with an emphasis on recognizing the threat to the community for repeat crime perpetration by such individuals.

The Solano Family Justice Center (SFJC) provides victims of domestic violence, dating violence, sexual assault, and stalking in Solano County with comprehensive coordinated services. This application proposes to continue implementation of the project by facilitating Phase III of project development; specifically:

- Acquiring appropriate space for co-location of all project partners
- Developing partnership agreements for on-site co-location and provision of services
- Implementing an evaluation process to measure success and identify/ respond to deficits
- Institutionalize service protocols and procedures to ensure delivery of client-centered, confidential, culturally appropriate services are the standard of care at the SFJC regardless of which partner(s) is working with the client.

¹ Partial list. For a complete list of partners, roles, and responsibilities, please see the attached MOU.

- Through the provision of one-stop, client centered service delivery, increase victim safety and offender accountability through increased successful prosecution of domestic violence, sexual assault, dating violence and stalking.
- Ensuring sustainability of the project

Additionally, this application proposes to work closely with police, prosecutors, probation, parole and the judiciary on a number of initiatives. Project staff will build on existing working relationships by collaborating to update policies and training that improves judicial and law enforcement recognition and handling of domestic violence, sexual assault, dating violence and stalking cases. Project partners will focus on updating the County's Sexual Assault Response Team protocols with an emphasis on strengthening the collaborative response to sexual assaults. Also, with the State of California's recent realignment resulting in the release of thousands of offenders from the State's prisons, an emphasis will be on recognizing the threat to the community for repeat crime perpetration by offenders of domestic violence, sexual assault, dating violence and stalking.

The service area included in this project is the County of Solano which includes seven cities, all unincorporated areas and Travis Air Force Base. The Solano Family Justice Center is located in the city of Fairfield, which is the County seat. Fairfield is centrally located within the County. Most services provided by the County are located in Fairfield including the County's Government Center which houses the District Attorney's Office, the Office of Family Violence Prevention and is directly across the street from the Superior Court. Health and Social Services programs are also located in Fairfield as are most of the community based service providers who will be co-located at the SFJC. Although the SFJC will be physically located in Fairfield, services will be provided throughout Solano County and no victim will be turned away from receiving services due to where they reside or where the incident occurred. The network of partnerships provides opportunities for victims to receive services at Family Resources Centers

(FRC) which are located in each of the seven cities within Solano County. SFJC and FRC staff will collaborate to provide services and either make plans to transport victims to the SFJC or have SFJC staff respond to the FRC when appropriate. This victim-centered approach is intended to provide victims with services as quickly as possible, increasing the likelihood that victims will actively engage in services designed to keep them safe and support empowerment.

This project proposes to serve all victims of domestic violence, sexual assault, dating violence and stalking, but will focus on those victims most heavily impacted by the current economic downturn including mono-lingual and bi-lingual Spanish-speaking, immigrant and undocumented, low income victims. This will be done by ensuring project staff hired and assigned to the project reflect the demographics of the victims we propose to serve.

Additionally, project staff will develop materials and conduct outreach to communities where our target populations reside, shop, worship and play. All policies, procedures and protocols developed will consider the unique needs of the target population and will be fully vetted by target community leaders and representatives prior to adoption.

Funding from the OVW's Grants to Encourage Arrests and Enforcement of Protection Orders Grant Program, will enable partners to will address the identified weaknesses in the current service delivery system in Solano and fully implement the SFJC. The grant will enable the SFJC to leverage significant resources, strengthen advocacy systems for victims and better coordinate law enforcement, prosecution, and judicial responsibility. Building from the strong history of collaborative efforts in the county, the Solano Family Justice Center will achieve the goals outlined above.

6. Status of Current Project

The County of Solano's Office of Family Violence Prevention is currently funded under the 2010 Community Defined Solutions program, grant number 2010-WE-AX-0022. The project period is October 1, 2010 through September 30, 2012.

The total amount of funds remaining as of the date of submission of this application is \$161,966.56.

Other funds balances include:

Personnel:	\$113,227.13
Contracts/Consultants:	\$ 45,506.21
Travel:	\$ 2,291.22

OVW-Sponsored training and technical assistance events attended:

- Battered Women's Justice Project: A Criminal Justice Summit on Domestic Violence: Improving the Large Jurisdiction Response Summit, San Diego, California, November 8 and 9, 2010. Attendees included [redacted], Director of OFVP and Detective [redacted] from the Solano County Sheriff's Office
- OVW CDS Grantee Orientation, Washington, D.C., December 6 through 8, 2010. Attendees: [redacted] and [redacted], Executive Director, LIFT3 Support Group and Domestic Violence Shelter.
- Battered Women's Justice Project: Aging with Dignity and in Safety: Community Strategies for Combating Elder Abuse, San Antonio, Texas, November 14 through 16, 2011. Attendee: [redacted] (Another staff member was scheduled to attend by had a last minute conflict.)
- National Family Justice Center Conference, San Diego, California, April 5 through 7, 2011. Attendees: [redacted], [redacted], [redacted], Family Court Administrator and [redacted], Solano County Sheriff's Office also attended but their travel expenses were paid by their respective department budgets.)
- The Legal Advocate's Perspective: Board of Immigration Appeals Recognition and Accreditation and Immigration Legal Services for Battered Immigrants, Orlando, Florida, March 10 and 11, 2011. Attendee: [redacted], OFVP Victim Resource Specialist.
- Where Technology Meets Confidentiality: Strengthening Agencies and Services, Albuquerque, New Mexico, March 1 through 3, 2011. Attendees: [redacted] and [redacted].
- DOJ Financial Management Seminar, Denver, Colorado, September 20 through 23, 2011. Attendee: [redacted]
- National District Attorney Association's Annual National Multidisciplinary Conference on Domestic Violence, Salt Lake City, Utah, November 7 through 11, 2011. Attendee: [redacted]

Additionally, project staff and partners have participated in multiple webinars made available through OVW-approved technical assistance providers.

Full and part-time staff currently funded from the current grant include:

1 FTE Family Justice Center Coordinator, Christina Stimmann, OFVP staff
.5 FTE Victim Resource Specialist, Susana Palma, OFVP staff
1 FTE Confidential Victim Advocate, Carmen Reyes, LIFT3 staff

Status of goals and objectives identified in our current application include:

Goal: Plan, launch and evaluate an effective comprehensive service provision program for victims of domestic violence.

Objectives:

1. Establish uniform service delivery system to include client intake and case management, referrals, follow-up, and evaluations.
2. Conduct a review of established systems based on client and partner feedback every six months after opening.
3. By opening day, create a cultural competency plan to include both clients and partner agencies.
4. Identify and implement evaluation software to ensure case management, referrals, and outcome tracking.

Status:

Project staff and partners have established and implemented Phase I and Phase II of the co-located multidisciplinary service delivery system that includes the development of client intake referral and follow-up forms and a system for storing forms so as not to breach confidentiality. Case management is slightly different for confidential and non-confidential, government based advocates but includes resource referral and follow-up as appropriate.

Staff provides all clients with a client feedback form that allows for client in-put without requiring the inclusion of any identifying information. These forms are reviewed and significant findings are shared with all on-site partners during regular monthly partner meetings.

The formal cultural competency plan is in the process of being developed however, efforts to assign staff to the SFJC that reflect the cultural demographics of clients served and the target population has been achieved.

Staff is currently reviewing and evaluating different evaluation software to ensure it meets the needs of SFJC partners and ensures confidentiality of victim information.

Goal: Implement and monitor the SFJC support Systems to facilitate seamless program delivery.

Objectives:

1. Create an inviting, secure, confidential and welcoming client system by opening day to ensure the individual needs of all clients are addressed.
2. Create space for all on-site partners including telecommunications systems, internet access, and confidential interview rooms as appropriate.

3. By opening day, ensure a sufficient childcare/hospitality facility is in place.
4. Assess and modify physical systems within six months of opening.

Status:

Staff developed a "client flow chart" to assist in designing a client-centered and welcoming space in which to provide services. Although the project is in Phase II and currently located in the Solano County Government Center, the transition plan to a permanent offsite space will consider client needs and the desire to design a secure, inviting, confidential space.

In Phase II, all on-site partners have adequate space to perform their work. Additionally, confidential advocates are located in stand-alone offices where they can meet with clients in a confidential setting. All other partners have access to confidential "victim interview rooms". With the exception of the victim interview rooms, all office spaces are equipped with telephones and internet cabling.

The current location includes a child-friendly victim interview room that includes books, puzzles, games, and is decorated specifically to assist children in feeling at ease. This provides a confidential space where children can play or read while the victim meets with staff.

The SFJC began operations in February 2011 and in July 2011, an assessment of space was conducted that resulted in moving the entire SFJC operation to a larger space that included the confidential victim interview rooms detailed above. Another assessment was completed in December 2011 that showed Phase III of implementation will require approximately 30,000 square feet of space in order to fully accommodate all partners seeking to co-locate at the SFJC, a larger children's play area, a kitchen, teen center and partner meeting space. The Board of Supervisors reviewed the assessment and appointed two members to co-chair a SFJC Facilities Ad Hoc Committee whose goal it is to identify a suitable space for the SFJC and funding for the space. To date, several buildings have been identified and the ad-hoc committee is currently analyzing options for the identified spaces.



Solano County

Victim Resource Specialist Position Description

Division: Office of Family Violence Prevention

INTRODUCTION

Under general direction, the Victim Resource Specialist position within the Office of Family Violence Prevention performs casework dealing with highly complex individual and family problems related to domestic violence, dating violence, sexual assault, stalking, elder and child abuse. The Victim Resource Specialist performs diagnostic assessments, develops safety plans, provides case consultation and ongoing casework management of related cases, arranges for emergency shelter and other services; maintains confidential records and performs related duties as required. Victim Resource Specialist coordinates and collaborates with law enforcement, the District Attorney's Office, the courts, community based domestic violence and sexual assault agencies, Child Welfare Services, Adult Protective Services, Probation, faith based agencies, housing and employment agencies, and other agencies necessary for supporting victim safety and offender accountability.

POSITION INFORMATION

This position is distinguished from other social services classes in that clients are primarily victims of domestic violence, dating violence, sexual assault, stalking, elder abuse or child abuse. Factors used in assignment to this classification include: sensitivity and complexity of casework, intensity and duration of involvement in working with clients, the emergency or crisis nature of services, degree of supervision received, lead/consultative responsibilities for other staff.

KNOWLEDGE, SKILLS, AND ABILITIES

Working knowledge of: principles, methods and techniques utilized in a variety of interviewing, diagnostic assessments, and various counseling modalities; methods of case management and record keeping; knowledge of other private and non-profit community organizations, resources, and agencies; availability of and procedures for obtaining a wide variety of community and governmental services and resources; techniques of outreach in a targeted community or population; factors affecting clients including barriers to employment, home and financial management, medical needs assessment, substance abuse and theories of victimization; knowledge of the civil and

criminal court system and how to best advocate for the needs of clients.

Knowledge of: operations and functions of county government and the structure and function of the assigned department; modern office methods and procedures.

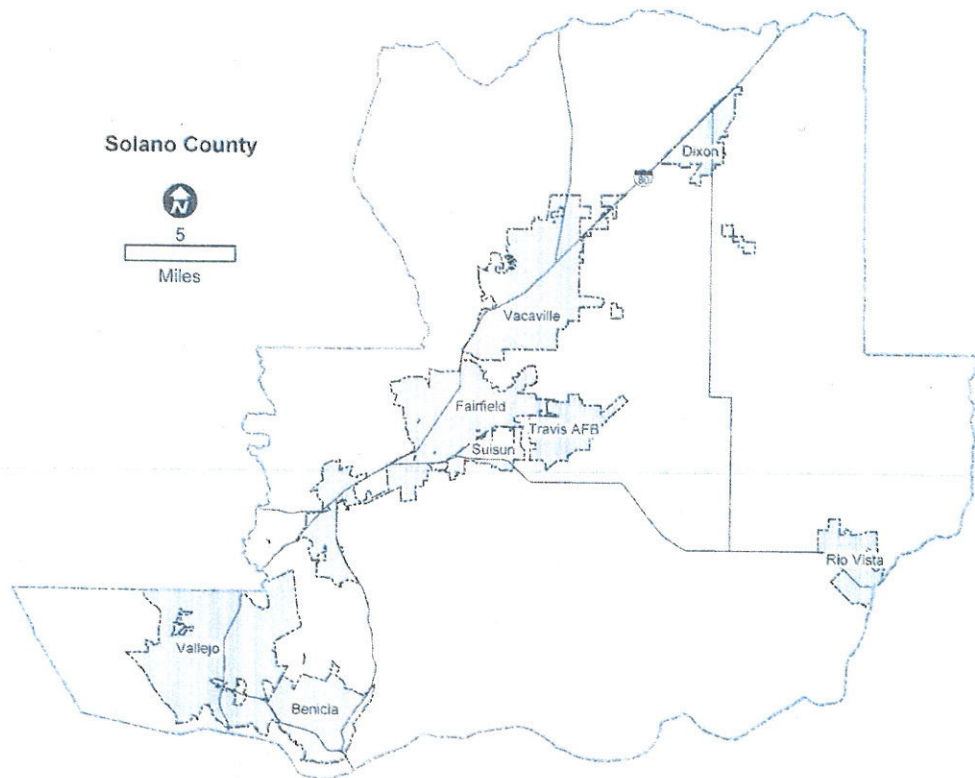
Ability to: Interview a variety of people in often-stressful situations involving clients with a diverse social-economic backgrounds, temperaments and social functioning; recognize and assess undefined and complex problems; identify immediate and potential risk of children and/or adults in abuse family situations; provide emergency response and take action to minimize risk of further abuse; determine when to involve law enforcement and judicial officials in cases; prepare case reports and legal documents necessary to support victim safety and offender accountability; recognize and make referrals to other providers; analyze client situations and needs and make appropriate referrals including emergency shelter, housing, food, employment, counseling, medical care, and legal services; interpret and apply complex laws, rules, regulations and procedures; communicate orally and in written format and interact in situations requiring instructional, persuasive, consultative, counseling and motivational skills; provide training, guidance and consultation to support staff; work in stressful and emotional situation; respond appropriately in crisis situation; deal effectively with clients of various ages and socio-economic and cultural groups including those with physical and/or emotional challenges; work as a member of a multi-disciplinary team; recognize and respect limits of authority and responsibility; maintain confidentiality of information.

MINIMUM QUALIFICATIONS

Education: Any combination of course work and training which would provide an opportunity to acquire the knowledge and abilities listed. Normally, academic course work in social services, social welfare, sociology, psychology, counseling, or closely related courses would provide such an opportunity.

Experience: Work experience which would provide an opportunity to acquire the knowledge and abilities listed. Normally, two years of experience performing some or all of the duties listed above with a community based domestic violence or sexual assault agency or social service agency would meet this requirement.

License: Possession of a valid driver's license at the appropriate level including necessary special endorsements, as required by the State of California to perform the essential job functions of the position.

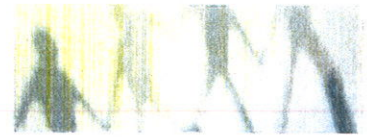


Data Source: Solano County GIS files
Map Prepared by: ACS GIS
Print Date: August 25, 2005

This map is not a legal representation of
Solano County or any of its features.



LIFT3 Support Group



LIFT3 Advocacy Services
1000 N. 10th
Tucson, AZ 85725

Phone: 520-325-5555
Fax: 520-325-5555
Email: lift3@liftd3supportgroup.com

"Leading Individuals Forward Through Tough Times"

Job Description for DV Advocate

Position Summary:

Provide in-person advocacy and follow-up services for individuals/families who are victims of domestic violence. Also provide crisis intervention and resource/referral services both in person and by phone to individuals seeking shelter, legal assistance, counseling, and other various supports related to domestic violence. Establish and maintain relationships with complementary organizations in order to build capacity in the community and expedite better results for domestic violence victims. DV Advocate is bound by and held to the highest level of confidentiality policy and requirements.

Qualifications:

English/Spanish fluency required. High school diploma required; college degree or relative course work desirable. Must have 2-3 years work experience in social services environment and demonstrated experience handling crisis situations. Need strong computer skills and experience with data management and record keeping. Must have valid California drivers license and clean driving record. Certification in CPR/first aid desirable. Must have or be willing to obtain certification as a 40-hour trained California State Domestic Violence Counselor.

Requirements: Knowledge of and sensitivity to domestic violence issues. Sensitivity to monolingual Spanish-speaking clients and demonstrated ability to work with culturally and economically diverse populations. Must have excellent communication skills and ability to exhibit warmth and empathy. Ability to handle conflict resolution and ability to

Essential Job Functions:

1. Advocacy Services: Provide comprehensive and quality advocacy services to victims of domestic violence.

Advocate on behalf of victims of domestic violence within various systems to include social service, housing, finance, legal, health care, and education.

Provide crisis intervention and referral services to domestic violence victims in-person and on the phone.

Organize and prioritize daily services and responsibilities to ensure that clients' needs are met.

Ensure that all families and individuals have a safety plan and a full family assessment in accordance to LIFT3 guidelines.

Ensure professional relationships with clients to create an atmosphere of empathy, safety, and support.

Work to eliminate barriers to service, particularly for survivors from historically oppressed communities. Document work efforts to develop more effective ways to reach and serve minority/underserved populations who are at risk for family violence.

2. Community Relations: Foster and maintain positive relationships with other service providers, community members, and business partners.

- Educate community members, professionals, and other organizations about domestic violence and LIFT3 services.

- Actively participate in monthly multidisciplinary team meetings and collaborative meetings as scheduled and assigned by the Executive Director.

- Maintain a working knowledge of Northern California domestic violence providers.

Foster and maintain constructive working relationships with law enforcement, Child Welfare Services, and other community organizations.

3. Administrative Responsibilities: Ensure that client records and paperwork are complete and accurate.

- Ensure that all clients have their confidentiality protected and consents are signed when coordinating services for families with other entities.

- Update and maintain the agency's resource and referral guide.

- Ensure that all client files and documentation are accurate, complete, and up-to-date.

- Update client case notes, service logs, and client database in a timely and accurate manner.

- Carry out other duties as assigned.

Work without direct supervision required. Shelter Advocate is bound by confidentiality policy and requirements; must be able to lift up to 25 lbs.